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|  | DELEGATION OF AUTHORITY: DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM |  |

1. Purpose

This document delegates certain authorities under the Defense Priorities and Allocations System (DPAS) Delegation 4 **[add: and the Agriculture Priorities and Allocations System (APAS) Delegation 2, if appropriate]** to designated officials within the **[Name of DSO’s office]**.

1. Delegation

Pursuant to the authority vested in the **[Name of DSO]** by **[DHS or FEMA]** Delegation of Authority: “**[Title]**,” of **[Date issued]**, I hereby delegate the authority to place “DO” priority-rated contracts and orders (“rated orders”), as provided in Section C(1) of DPAS Delegation 4 **[add: and Section C(1) of APAS Delegation 2, if appropriate]**, to the:

* 1. ;
	2. ;
	3. ; and
	4. .

Use of this authority is subject to standards and procedures provided in the DPAS regulations [15 CFR Part 700], DPAS Delegation 4, **[add: 7 CFR Part 789, APAS Delegation 2, if appropriate]** and such other implementing guidance that may be issued by the Associate Administrator for the Office of Policy and Program Analysis (OPPA).

1. Re-delegation

Unless re-delegation is otherwise prohibited by law or regulation, the authority to place “DO” rated orders delegated herein may be re-delegated in writing to appropriate subordinates. Notification of re-delegation must be provided in writing to the Associate Administrator for OPPA.

1. Compliance

In exercising this delegation, officials identified in Section II and the subordinates to whom they re-delegate their authorities will:

* 1. Ensure their organizations are in full compliance with DPAS **[and /or APAS]** regulations, DPAS Delegation 4 **[and/or APAS Delegation 2]**, and the OPPA FPAS Implementing Guidance.
	2. Appoint a member of their staff to serve in the capacity of FPAS Officer and notify the FEMA Associate Administrator for OPPA of that appointment.
	3. Require all FPAS Officers and delegated officials to complete the on-line training courses offered by FEMA’s Emergency Management Institute (EMI) within 30 days after appointment and provide completion certificates to the FEMA Associate Administrator for OPPA.
	4. Provide quarterly reports to the FEMA Associate Administrator for OPPA on the use of this delegated authority;
	5. Provide notification to the FEMA Associate Administrator for OPPA of any alleged violations of the priorities and allocations provisions of the Defense Production Act and the DPAS; and
	6. Provide sufficient training to ensure personnel are thoroughly familiar with the provisions of the DPAS **[and/or APAS]**.

Failure of designated officials to submit notifications and reports in a timely manner may result in cancellation of this delegation.

1. Authority
	1. Executive Order 13603, “National Defense Resources Preparedness,” Mar. 16, 2012;
	2. 15 C.F.R. Part 700, “Defense Priorities and Allocations System”;
	3. Defense Priorities and Allocations System, (DPAS) Delegation 4, “Delegation of Authority to the Secretary of Homeland Security”, March 8, 2016;
	4. 7 C.F.R. Part 789, “Agriculture Priorities and Allocations System”;
	5. Agriculture Priorities and Allocations System (APAS) Delegation 2, “Delegation of Authority to the Secretary of Homeland Security”, February 22, 2016;
	6. DHS Delegation Number 09052.1, “Delegation of Defense Production Act Authority to the Administrator of the Federal Emergency Management Agency” April 1, 2020;
	7. DHS Delegation 09053.1, “Delegation of Authority regarding the Defense Priorities and Allocations System”, August 11, 2022, or FEMA Delegation number FDA 112-002a-1, “Delegations to Senior Leadership Officials and Related Authority”, October 30, 2020 or FEMA Delegation number FDA 0601-1, Delegation of Authority to the Regional Administrators, February 12, 2022 **[select one delegation , as appropriate]**.
2. Cancellation

N/A

1. Offices of Primary Interest

The offices of the officials listed in Section II are the offices of primary interest in this delegation.

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|  |  | Date |
| DSO Signature |  |  |