

October 3, 2013

MEMORANDUM FOR: All FEMA Employees

FROM: W. Craig Fugate /s/
Administrator

SUBJECT: Shutdown Update and Potential Staff Recall

It is now the third day of the government's lapse of appropriations and I wanted to provide you with another update. First, we are closely monitoring newly developed Tropical Storm Karen in the Gulf of Mexico. Beginning shortly, we will be recalling some employees who were furloughed earlier this week to be able to prepare for a possible emergency response operation to protect life and property. All employees should continue to monitor the situation and report for duty if contacted. Furloughed employees who are not recalled must continue to refrain from working.

Let me say again that the work every FEMA employee undertakes, regardless of your status during this lapse of appropriations, is critical to our nation's safety and resiliency. Please continue to use the links below to find the most up to date information and resources that are available to help during this time of uncertainty:

Status of FY 2014 Appropriations

- The lapse and furloughs continue

Employee Resources:

- For specific questions, please email lapse@fema.dhs.gov and we will get back to you with responses as soon as possible.
- We have established a resource page on [fema.gov](http://www.fema.gov) (outside of the firewall) that you can access at <http://www.fema.gov/lapse-appropriations-employee-resource-page>
- OPM is continuing to update guidance on shut-down furloughs on its website <http://www.opm.gov/policy-data-oversight/pay-leave/furlough-guidance/#url=Shutdown-Furlough>
- The Employee Assistance Program (EAP) is available for employees to get counseling or advice as needed. Employees can call (800) 222-0364 or (888) 262-7848 (TTY) from anywhere in the United States to receive immediate assistance, 24-hours a day, 365 days a year. You can also obtain information and resources online at the Federal Occupational health website at <http://www.foh.hhs.gov/services/eap/eap.asp>
- For those that have contributed to the federal Thrift Savings Plan (TSP), you may be able to take advantage of a general purpose loan. Visit www.tsp.gov for more information on this program.

Thank you again for your dedication as we work through this situation together.

###