



FEMA

POSITION TASK BOOK FOR THE POSITION OF

NATIONAL QUALIFICATION SYSTEM (NQS) RADIOLOGICAL EMERGENCY PREPAREDNESS PROGRAM EXERCISE EVALUATOR

Version: October 2021

Check the appropriate position type:

Type 1 Type 2 Type 3

POSITION TASK BOOK ASSIGNED TO:
TRAINEE'S NAME:
DUTY STATION:
PHONE NUMBER:
EMAIL:
POSITION TASK BOOK INITIATED BY:
OFFICIAL'S NAME:
TITLE:
DUTY STATION:
PHONE NUMBER:
EMAIL:
POSITION TASK BOOK WAS INITIATED:
LOCATION:
DATE:

Evaluator Verification

(Do not complete this form unless you are recommending the trainee for all-hazards certification.)

FINAL EVALUATOR VERIFICATION

I verify that _____
has successfully completed all tasks as a trainee and should therefore be considered for certification in this position. I also verify that all tasks are documented with appropriate initials.

FINAL EVALUATOR'S SIGNATURE:

DATE:

FINAL EVALUATOR'S PRINTED NAME:

TITLE:

DUTY STATION:

PHONE NUMBER:

EMAIL:

Documentation of Agency Certification

DOCUMENTATION OF AGENCY CERTIFICATION

I certify that _____
has successfully met all of the criteria set out in the National Incident Management System (NIMS) Job Title/Position Qualifications document for the position and will hereby receive certification of his/her qualification.

OFFICIAL'S SIGNATURE:

DATE:

OFFICIAL'S NAME:

TITLE:

DUTY STATION:

PHONE NUMBER:

EMAIL:

Position Task Book Overview

The Position Task Book (PTB) documents the performance criteria a trainee must meet to be certified for a position within the National Qualification System (NQS). The performance criteria are associated with core NQS competencies, behaviors and tasks.

A trainee may not work on multiple position type PTBs for a specific position at the same time; for example, a trainee may not simultaneously work on a Type 1 Incident Commander PTB and a Type 2 Incident Commander PTB. If a position has multiple types, the trainee must, in most cases, qualify at the lowest type before pursuing the next higher type. For example, before seeking qualification for a Type 1 position, an individual must first qualify at the Type 3 level and then at the Type 2 level.

Evaluation Process

- Evaluators observe and review a trainee's completion of PTB tasks, initialing and dating each successfully completed task in the PTB.
- Evaluators complete an Evaluation Record Form after each evaluation period by documenting the trainee's performance.
- The Authority Having Jurisdiction (AHJ) may not have enough resources to ensure that every evaluator is qualified in the position being assessed. Therefore, a trainee's supervisor may evaluate the completion of PTB tasks. For example, a Logistics Section Chief has the authority to sign off on completed PTB tasks for a Food Unit Leader trainee.
- The final evaluator is a leader who verifies that a trainee has completed the PTB and met all requirements for the position. A final evaluator is generally qualified in the same position for which the trainee is applying. When possible, the evaluator and the final evaluator should not be the same person, but in situations with limited resources, the evaluator can also serve as the final evaluator.
- Once the final evaluator has completed the Final Evaluator Verification, he/she forwards it to the Qualifications Review Board (QRB) along with supporting evidence that the trainee has completed all position requirements.
- After the QRB review, the AHJ completes the Documentation of Agency Certification form as appropriate.

Transferring Qualifications

- Personnel who have documentation of previous education, training or significant on-the-job incident experience may receive credit toward qualification for a given position. Each AHJ establishes the requirements for transferring qualifications from another AHJ.
- If an AHJ chooses not to accept a trainee's existing certification of qualification, the trainee may be reevaluated in the specific position and issued a new PTB.
- An individual may hold multiple certifications of qualification (that is, the Final Evaluator Verification form and the Documentation of Agency Certification form) along with the completed PTB.

Position Task Book Competencies, Behaviors and Tasks

The PTB sets minimum criteria for certification for a position. The AHJ has the authority to add content to the baseline PTB competencies, behaviors and tasks as necessary.

The PTB covers all type levels for a given position, but an AHJ may check only one “Type” box and work on only one type at a time. (The National Incident Management System (NIMS) Job Title/Position Qualifications document describes all types.)

Command and General Staff job titles/positions qualifications are typed based on incident complexity, while all other NIMS positions are typed based on the minimum qualifications.

Definitions

Competency: An observable, measurable pattern of knowledge, skills, abilities and other characteristics an individual needs to perform an activity and its associated tasks. A competency specifies the skillset a person needs to possess to complete the tasks successfully.

Behavior: An observable work activity or a group of similar tasks necessary to perform the activity.

Task: A specific, demonstrable action necessary for successful performance in a position. Trainees must demonstrate completion of required tasks.

- Occasionally, PTB tasks are unique to one of the types; for example, certain tasks apply only to a Type 3 Incident Commander, not to a Type 2 or Type 1 Incident Commander. In those cases, the PTB indicates the corresponding type at the beginning of the task.
- All tasks require evaluation. Bullet statements within a task are only examples and do not need to be performed to have a task signed off.

PTB Task Codes

For each of the tasks listed in the Position Task Book (PTB), there are one or more codes describing the circumstances in which the trainee can perform tasks related to the position. If a task has multiple codes listed, it means the evaluator can assess the trainee on any of those circumstances as opposed to evaluating the trainee on all of the listed codes.

Code C: Task performed in training or classroom setting, including seminars and workshops.

Code E: Task performed on a full-scale exercise with equipment deployment under the Incident Command System (ICS).

Code F: Task performed during a functional exercise managed under the ICS.

Code I: Task performed on an incident or event managed under ICS. Examples of incidents and events that may employ ICS include but are not limited to an oil spill, search and rescue, hazardous material response, fire and emergency or non-emergency (planned or unplanned) events.

Code J: Task performed as part of day-to-day job duties.

Code T: Task performed during a tabletop exercise.

Code R: Task performed very rarely and required only if applicable to the event. *Note:* Assignment of Code R is not recommended. However, AHJs may add at their discretion to tasks added to NQS PTBs.

How to Complete the Evaluation Record Form

Each Evaluation Record Form (see next page) covers one evaluation period. Evaluation periods may involve incidents, classroom simulations or daily duties, depending on what the PTB recommends. The AHJ determines the number of evaluations required for position qualification and certification. If evaluators need additional evaluation periods, they can copy pages from a blank PTB and attach them to the PTB in question.

Complete these items AT THE START of the evaluation period:

Evaluation Record Number: Label each evaluation record with a number to identify the incident(s), exercise(s) or event(s) during which the trainee completed the PTB tasks. The evaluator should also write this number in the PTB column labeled "Evaluation Record #" for each task performed satisfactorily. This number enables reviewers of the completed PTB to ascertain the evaluators' qualifications before signing off on the PTB.

Evaluator's name; Incident/office title and agency: List the name of the evaluator, his/her incident position or office title and the evaluator's home agency.

Evaluator's home jurisdiction address and phone: List evaluator's home jurisdiction address and phone number.

Name and location of incident or simulation/exercise: Identify the name (if applicable) and location where the trainee performed the tasks.

Incident kind: Enter the kind of incident (such as hazmat, law enforcement, wildland fire, structural fire, search and rescue, flood or tornado).

Complete these items AT THE END of the evaluation period:

Number and kind of resources: Enter the number of resources assigned to the incident and their kind (such as team, personnel and equipment) pertinent to the trainee's PTB.

Evaluation period: Enter inclusive dates of trainee evaluation. This time span may cover several small, similar incidents.

Position type: Enter position type (such as Type 3, Type 2, Type 1 or Single Type).

Recommendation: Check the appropriate line and make comments below regarding the trainee's future development needs.

Additional recommendations/comments: Provide additional recommendations and comments about trainee, as necessary.

Date: List the current date.

Evaluator's initials: Initial here to authenticate your recommendations and to allow for comparison with initials in the PTB.

Evaluator's relevant qualification: List your certification relevant to the trainee position you supervised.

Evaluation Record Form

TRAINEE NAME:
TRAINEE POSITION:
Evaluation Record Number:
Evaluator's name:
Incident/office title and agency:
Evaluator's home jurisdiction address and phone:
Name and location of incident or simulation/exercise:
Incident kind:
Number and kind of resources:
Evaluation period:
Position type:
Recommendation: The above named trainee performed the initialed and dated tasks under my supervision. I recommend the following for this trainee's further development: <input type="checkbox"/> The trainee has successfully performed all required tasks for the position. The AHJ should consider the individual for certification. <input type="checkbox"/> The trainee could not complete certain tasks or needs additional guidance. See comments below. <input type="checkbox"/> Not all tasks were evaluated on this assignment. An additional assignment is needed to complete the evaluation. <input type="checkbox"/> The trainee is severely deficient in the performance of tasks and needs further training prior to additional assignment(s) as a trainee for this position.
Additional recommendations/comments:
Date:
Evaluator's initials:
Evaluator's relevant qualification:

Radiological Emergency Preparedness Program (REPP) Exercise Evaluator

1. Competency: Assume position responsibilities

Description: Successfully assume the role of REPP Exercise Evaluator and initiate position activities at the appropriate time according to the following behaviors.

1a. Behavior: Ensure readiness for assignment

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
1. Receive, accept, and review assignment and incident- or exercise-specific evaluation documents, such as Controller/Evaluator (C/E) Handbook and Exercise Evaluation Guides (EEG).	C, E, F, I, T		
2. Complete incident- or exercise-specific evaluation training and briefings, such as the C/E briefing.	C, E, F, I, T		
3. Review the Exercise site, scope, organizations, roles, responsibilities, safety and security considerations, jurisdiction, and authorities: <ul style="list-style-type: none"> • Review pertinent jurisdictional plans • Review pertinent incident-specific plans 	E, F, I, T		
4. Arrive properly equipped at designated time and location and check in according to agency/organization guidelines.	E, F, I, T		

2. Competency: Lead assigned personnel

Description: Influence, lead, and direct assigned personnel to accomplish objectives and desired outcomes in a potentially rapidly changing environment.

2a. Behavior: (TYPE 1 ONLY) Model leadership values and principles

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
<p>5. (TYPE 1 ONLY) Exhibit principles of duty, respect, and integrity:</p> <ul style="list-style-type: none"> • Be proficient in the job, both technically and as a leader • Make sound and timely decisions • Supervise staff to ensure they understand and can accomplish their duties and tasks • Train and mentor staff • Keep assigned personnel informed 	E, F, I, T		

2b. Behavior: (TYPE 1 ONLY) Establish work assignments and performance expectations, monitor performance, and provide feedback

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
<p>6. (TYPE 1 ONLY) Communicate responsibilities and expectations, informing Exercise data collectors and evaluators of assignments, tasks, and required products:</p> <ul style="list-style-type: none"> • Before the Exercise • During the Exercise • After the Exercise 	E, F, I, T		
<p>7. (TYPE 1 ONLY) Monitor Exercise data collectors' and evaluators' activities; provide feedback to maximize individual and collective capabilities.</p>	E, F, I, T		

2c. Behavior: Ensure the health, safety, welfare and accountability of assigned personnel

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
<p>8. Evaluate mental and physical fatigue of assigned personnel:</p> <ul style="list-style-type: none"> • Ensure adequate rest is provided to section personnel 	E, F, I, T		
<p>9. Recognize potentially hazardous situations, inform assigned personnel of hazards and take precautions to mitigate risk:</p> <ul style="list-style-type: none"> • Adjust operations in response to hazards, weather and other relevant events 	E, F, I, T		

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
<p>10. Demonstrate knowledge of and comply with relevant health and safety requirements:</p> <ul style="list-style-type: none"> • Ensure compliance with health and safety considerations and guidelines • Coordinate with the Safety Officer to ensure that assigned personnel follow safety guidelines 	E, F, I, T		

2d. Behavior: Coordinate interdependent activities

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
<p>11. (TYPE 1 ONLY) Lead evaluation planning efforts, coordinating the development of the evaluation plan:</p> <ul style="list-style-type: none"> • Provide evaluation planning information during coordination meetings • Confirm evaluation timeline, coordinating achievement of timeline milestones 	E, F, I, T		
<p>12. (TYPE 1 ONLY) Monitor evaluation progress and assign/reassign personnel to ensure progress toward objectives based on the evaluation plan and timeline:</p> <ul style="list-style-type: none"> • Regularly brief and debrief with assigned personnel • Provide evaluation execution information during coordination meetings 	E, F, I, T		
<p>13. (TYPE 1 ONLY) Coordinate the development of evaluation documents, such as the EEG, the C/E Handbook, and the after-action report:</p> <ul style="list-style-type: none"> • Confirm that Exercise data collectors and evaluators complete appropriate documentation and input • Coordinate distribution of draft documentation and adjudication of feedback 	E, F, J, T		

3. Competency: Communicate effectively

Description: Use suitable communication techniques to share relevant information with appropriate personnel on a timely basis to accomplish objectives in a potentially rapidly changing environment.

3a. Behavior: Ensure the exchange of relevant information during briefings and debriefings

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
14. Prepare for and participate in all evaluation team briefings: <ul style="list-style-type: none"> • Share information with other evaluation staff • Receive priorities, goals, and objectives for Exercise operational period • Communicate evaluation and data collection concerns and mitigation strategies • Maintain high-quality briefing materials 	C, E, F, I, T		
15. Conduct professional communications with local, state, tribal, territorial, and Federal officials.	E, F, I		
16. (TYPE I ONLY) Schedule and conduct evaluation briefings with assigned personnel: <ul style="list-style-type: none"> • Inform evaluation team of start time, duration, location, and information they should provide for the briefing • Define briefing objectives, agenda, and time expectations • Post or distribute briefing agenda as appropriate • Plan for documentation and recording of relevant information • Communicate changes in evaluation strategies or objectives • Resolve concerns and conflicts 	C, E, F, I, T		

3b. Behavior: Ensure documentation is complete and disposition is appropriate

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
17. Ensure evaluation documentation is complete, according to the lead evaluator's direction: <ul style="list-style-type: none"> • Submit Exercise narrative and/or activity log to lead evaluator • Complete EEG and submit to lead evaluator 	C, E, F, I, T		
18. Coordinate submission of after-action report or other evaluation reports: <ul style="list-style-type: none"> • Ensure all material is accurate and complete • Complete all documents within established time frames • Comply with stakeholder agencies' documentation requirements 	C, E, F, I, T		

3c. Behavior: Develop and implement plans

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
<p>19. Develop and implement an evaluation plan:</p> <ul style="list-style-type: none"> • Identify evaluation needs and priorities • Develop staffing plan and evaluation assignments to adequately collect observations and data • Develop evaluation training specific to the Exercise • Schedule evaluation team briefings, as necessary • Schedule hot wash 	<p>C, E, F, I, T</p>		

4. Competency: Ensure completion of assigned actions to meet identified objectives

Description: Identify, analyze, and apply relevant situational information and evaluate actions to complete assignments safely and meet identified objectives. Complete actions within established time frames.

4a. Behavior: Execute assigned tasks, assess progress, and make necessary adjustments

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
20. Working with the lead evaluator, serve as the technical expert for evaluation tasks: <ul style="list-style-type: none"> • Provide evaluation support, equipment, and personnel, as necessary • Provide operational and technical information on objectives and critical tasks 	C, E, F, I, T		
21. Help the lead evaluator initiate and maintain evaluation tools, including: <ul style="list-style-type: none"> • EEG • C/E Handbooks • Master Scenario Events List (MSEL) 	C, E, F, I, T		
22. Make appropriate conclusions based on analyzed and validated information: <ul style="list-style-type: none"> • Adjust in response to new information, changing conditions, or unexpected obstacles • (TYPES 1 AND 2 ONLY) Perform root-cause analysis of evaluation material 	C, E, F, I, T		
23. Ensure that all evaluation work completed is consistent with current policies and best practices.	C, E, F, I, T		
24. Support safety and security monitoring and reporting, as necessary.	C, E, F, I, T		

4b. Behavior: Ensure consideration of Persons with Disabilities and Access/Function Needs (PDAFN)

25. (TYPE 2 EOC/CP SPECIALTY ONLY) Confirm coordination between local, state, tribal, territorial, and Federal officials for protective measures related to the general public, institutionalized, schools, and PDAFN populations	E, F, I		
26. (TYPE 2 EOC/CP SPECIALTY ONLY) View and validate PDAFNs lists.	E, F, I		

4c. Behavior: Validate facilities, equipment, and communications methods

27. (TYPE 2 EOC/CP SPECIALTY ONLY) Validate that operational facilities and staffing meet guidance requirements for a plume, RRR, or ingestion/long term recovery event.	E, F, I		
28. (TYPE 2 EOC/CP SPECIALTY ONLY) Validate functional communication methods used.	E, F, I		

29. (TYPE 2 EOC/CP SPECIALTY ONLY) Validate Personal Protective Equipment (PPE) is current and functional.	E, F, I		
30. (TYPE 2 EOC/CP SPECIALTY ONLY) Ensure proper and timely activation of the Prompt Alert and Notification System (ANS).	E, F, I		

4d. Behavior: (TYPE 1 ONLY) Oversee and support the actions of Type 2 and Type 3 Exercise Evaluators

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
31. (TYPE 1 ONLY) Supervise team as it observes and records data, identifying Exercise strengths and weaknesses associated with: <ul style="list-style-type: none"> • Best practices • Lessons learned • Training • Equipment • Policies and procedures 	C, E, F, I, T		
32. (TYPE 1 ONLY) Provide technical information and training on evaluation activities: <ul style="list-style-type: none"> • Observation and data recording • Creating and using EEG • Performing root-cause analysis • Writing after-action reports • Improvement planning 	C, E, F, I, T		

4e. Behavior: (TYPE 2 EMERGENCY OPERATIONS CENTER / COMMAND POST (EOC/CP) SPECIALTY ONLY) Perform EOC/CP duties during plume, RRR, or ingestion/long term recovery events

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
33. (TYPE 2 EOC/CP SPECIALTY ONLY) Validate lead agency and identify Incident Commander (IC).	E, F, I		
34. (TYPE 2 EOC/CP SPECIALTY ONLY) Ensure the Offsite Response Organization (ORO) has the capability of just-in-time radiation safety training for support agencies.	E, F, I		
35. (TYPE 2 EOC/CP SPECIALTY ONLY) Validate there is sufficient radiation safety equipment: <ul style="list-style-type: none"> • Dosimetry • Potassium Iodide (KI) • Survey meters 	E, F, I		
36. (TYPE 2 EOC/CP SPECIALTY ONLY) Have the ability to differentiate between Law Enforcement and Radiological operations.	E, F, I		
37. (TYPE 2 EOC/CP SPECIALTY ONLY) Maintain a sensitivity to tactical decision making versus protective action decision making.	E, F, I		

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
38. (TYPE 2 EOC/CP SPECIALTY ONLY) Validate Protective Action Decisions and tactical operations are coordinated with the appropriate officials and locations: <ul style="list-style-type: none"> • EOC • Emergency Operations Facility (EOF) 	E, F, I		

4f. Behavior: (TYPE 2 DOSE ASSESSMENT SPECIALTY ONLY) Perform Dose Assessment duties

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
39. (TYPE 2 DOSE ASSESSMENT SPRECIALTY ONLY) Identify on-site versus offsite rad release risk.	E, F, I		
40. (TYPE 2 DOSE ASSESSMENT SPECIALTY ONLY) Validate technical assessment data.	E, F, I		
41. (TYPE 2 DOSE ASSESSMENT SPECIALTY ONLY) Validate Technical Leadership ability: <ul style="list-style-type: none"> • Identify radiation exposure levels and risks to field teams/emergency workers • Communicate exposure limits and validate emergency workers knowledge • Validate capability in making decisions authorizing additional exposure • Communicate risks to appropriate authority and/or decision makers • Demonstrate ability to monitor and track field teams' movements and sampling locations 	E, F, I		
42. (TYPE 2 DOSE ASSESSMENT SPECIALTY ONLY) Ability to conduct professional communications with local, state, tribal, territorial, Federal and nuclear power plant (NPP) officials.	E, F, I		
43. (TYPE 2 DOSE ASSESSMENT SPECIALTY ONLY) Validate field measurements and communication of protective action recommendations (PAR) to appropriate authority for protective action decision (PAD) making.	E, F, I		
44. (TYPE 2 DOSE ASSESSMENT SPECIALTY ONLY) Demonstrate ability and knowledge of technical software for radiological assessment and analysis and other dose assessment programs as applicable.	E, F, I		
45. (TYPE 2 DOSE ASSESSMENT SPECIALTY ONLY) Validate knowledge of Protective Action Guides.	E, F, I		
46. (TYPE 2 DOSE ASSESSMENT SPECIALTY ONLY) Track and disseminate critical data including PARs and PADs.	E, F, I		

4g. Behavior: (TYPE 2 FIELD MONITORING/SAMPLING TEAMS (FM/ST) SPECIALTY ONLY) Perform FM/ST duties during plume and post-plume events

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
47. (TYPE 2 FM/ST SPECIALTY ONLY) Demonstrates proper use of monitoring and survey equipment: <ul style="list-style-type: none"> • Air Sampling • Ground Sampling • Deposit Sampling 	E, F, I		
48. (TYPE 2 FM/ST SPECIALTY ONLY) Validate technical proficiency: <ul style="list-style-type: none"> • Equipment inspection, inventory, and operational checks • Calibration within manufacturer standards • Use of appropriate equipment for identified radiation types • Ability to collect various types of samples 	E, F, I		
49. (TYPE 2 FM/ST SPECIALTY ONLY) Make and report measurements to appropriate authority.	E, F, I		
50. (TYPE 2 FM/ST SPECIALTY ONLY) Validate proper handling of samples for transfer to laboratory.	E, F, I		
51. (TYPE 2 FM/ST SPECIALTY ONLY) Validate efficient communications with Leads and Dose Assessment Director.	E, F, I		

4h. Behavior: (TYPE 2 LABORATORY SPECIALTY ONLY) Perform Laboratory duties

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
52. (TYPE 2 LABORATORY SPECIALTY ONLY) Demonstrate knowledge of sampling process <ul style="list-style-type: none"> • 	C, E, F, I, T		
53. (TYPE2 LABORATORY SPECIALTY ONLY) <ul style="list-style-type: none"> • • 	C, E, F, I, T		

4i. Behavior: (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Perform Medical Services / Monitoring duties

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
54. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Verify the ambulance service and hospital have the ability to transport a contaminated/injured individual.	C, E, F, I, T		
55. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Validate effective communication exists between the ambulance and medical facility.	C, E, F, I, T		

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
56. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Validate that the medical facility can activate and set up a radiological emergency area for treatment.	E, F, I		
57. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Ensure medical staff can verbalize the use of trigger/action levels for the need of decontamination.	E, F, I		
58. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Ensure medical staff can demonstrate the process of checking radiological equipment/instrumentation, donning and doffing PPE per the plans.	E, F, I		
59. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Confirm staff are aware of reading and reporting/recording dosimetry readings and exposure limits.	E, F, I		
60. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Validate the capability to make decisions for decontaminating the individual and maintaining records of all survey measurements and samples taken.	E, F, I		
61. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Ensure that appropriate contamination control measures are demonstrated during the event.	E, F, I		
62. (TYPE 2 MEDICAL SERVICES / MONITORING SPECIALTY ONLY) Validate the ability to prioritize life threatening injuries over decontamination efforts.	E, F, I		

4j. Behavior: (TYPE 2 EMERGENCY WORKER (EW) DECONTAMINATION/MONITORING SPECIALTY ONLY) Perform Decontamination duties

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
63. (TYPE 2 EW DECONTAMINATION/MONITORING SPECIALTY ONLY) Verify the staff demonstrates the capability to monitor EWs, their equipment and vehicles.	E, F, I		
64. (TYPE 2 EW DECONTAMINATION/MONITORING SPECIALTY ONLY) Ensure EWs can demonstrate the process of operating radiological equipment/instrumentation for proper operation.	E, F, I		
65. (TYPE 2 EW DECONTAMINATION/MONITORING SPECIALTY ONLY) Ensure EWs can verbalize the trigger/action levels for the need of decontamination.	E, F, I		
66. (TYPE 2 EW DECONTAMINATION/MONITORING SPECIALTY ONLY) Verify the ability of record keeping is in place.	E, F, I		
67. (TYPE 2 EW DECONTAMINATION/MONITORING SPECIALTY ONLY) Validate the capability to register EWs after completing monitoring and decontamination process.	E, F, I		

4k. Behavior: (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Perform Reception duties

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
68. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Verify organizations responsible for managing Reception Centers (RC).	E, F, I		
69. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Verify the RC layout, with diagrams showing the flow of operations.	E, F, I		
70. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Ensure EWs can demonstrate the process of operating radiological equipment/instrumentation.	E, F, I		
71. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Ensure EWs can verbalize the trigger/action levels for the need of decontamination.	E, F, I		
72. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Confirm that the ORO has at least 1/3 of the resources available to monitor 20% of affected population: <ul style="list-style-type: none"> • EWs • Facility • Equipment 	E, F, I		
73. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Validate that provisions exist for radiological monitoring of evacuees, service animals, possessions, and evacuee vehicles.	E, F, I		
74. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Validate OROs have the capability for decontaminating evacuees.	E, F, I		
75. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Validate capability to identify and register evacuees and receive, track and register unaccompanied minors, such as students.	E, F, I		
76. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Ensure the capability of contamination control.	E, F, I		
77. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Verify the RC has arrangements for handling service animals.	E, F, I		
78. (TYPE 2 RECEPTION CENTER SPECIALTY ONLY) Verify a process is in place to register evacuees for congregate/non-congregate care needs.	E, F, I		

4l. Behavior: (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Perform Public Information duties during plume, RRR, or ingestion/long term recovery events

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
79. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Ensure participants communicate leadership messaging effectively.	E, F, I		
80. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Ensure participants monitor trends/rumor control and communicate to appropriate authority.	E, F, I		

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
81. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Validate coordination with leadership for message content and delivery timeliness.	E, F, I		
82. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Validate coordination with Joint Information Center (JIC) Public Information Officer(s) (PIO) for consistent message.	E, F, I		
83. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Conduct professional communications with local, state, tribal, territorial, Federal, and NPP PIOs and officials.	E, F, I		
84. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Validate ability to message/communicate with non-English speaking populations, if applicable.	E, F, I		
85. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Validate communications with leadership and other officials.	E, F, I		
86. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Validate ability to deliver accurate subsequent emergency information, instructional messaging or affected evacuation routes as the incident warrants.	E, F, I		
87. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Confirm establishment of public inquiry hotline and distributions of media information kits.	E, F, I		
88. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Ensure that participants document briefing topics and track media releases.	E, F, I		
89. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Ensure participants maintain open communications with the public from the plume phase through the ingestion phase.	E, F, I		
90. (TYPE 2 PUBLIC INFORMATION SPECIALTY ONLY) Ensure participants use clear and concise language in messaging and briefings.	E, F, I		