



FEMA

**Grant Programs Directorate Information Bulletin
No. 482**

MEMORANDUM FOR: All State Administrative Agency Heads
All State Administrative Agency Points of Contact
All Urban Area Security Initiative Points of Contact
All State Homeland Security Directors
All State Emergency Management Agency Directors
All Eligible Regional Transit Agencies
All Private Sector Transportation Security Partners
All Public and Private Sector Port Security Partners
All Tribal Nation Points of Contact

FROM: Pamela S. Williams *P.S. Williams*
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Grant Programs Directorate

SUBJECT: Expedited Period of Performance Extension Process for
Certain Fiscal Year 2020 Preparedness Grants

I. Purpose

This Information Bulletin (IB) serves to modify the Notices of Funding Opportunity (NOFOs) and provide an expedited submission, review and decision process for grant recipient Period of Performance (POP) extension requests for certain Fiscal Year (FY) 2020 preparedness grant programs, which are identified in Section II below. This IB is being issued in response to the ongoing and residual effects of the COVID-19 pandemic and the operational impacts many grant recipients still are experiencing, including supply chain challenges and price inflation.

Recent recipient requests for FY 2020 POP extensions cite the ongoing and residual effects of COVID-19, in part or whole, as justification for approval. FEMA recognizes that state, local, tribal, and territorial government resources continue to be constrained because of pandemic response activities and their effects on the national economy and supply chain. Therefore, to relieve some of the administrative burden on grant recipients, FEMA is instituting a streamlined process for COVID-19-related POP extension requests. This process is the same as those used in the previous three years and published in IBs No. 449, No. 459, and [No. 467](#).

II. Applicability

A. This IB is applicable to the following FY 2020 Preparedness Grant Programs:

1. Homeland Security Grant Program (HSGP);
2. Nonprofit Security Grant Program (NSGP);
3. Tribal Homeland Security Grant Program (THSGP);
4. Port Security Grant Program (PSGP);
5. Transit Security Grant Program (TSGP); and
6. Intercity Passenger Rail (IPR) Program.

B. **The deadline for submitting POP extension requests to FEMA under this IB is June 16, 2023.**

C. Any requests must be for a no-cost POP extension. No project scope changes will be considered or approved as a part of this process.

D. Liquidation extensions and closeout reporting extensions will continue to follow the regular submission and review process permitted under 2 C.F.R. § 200.343 (2020) and are not applicable to this IB.

III. Guidance

A. Requirements for all POP extension requests covered under this IB:

1. Recipients must submit a POP Amendment in the ND Grants system and upload a copy of this IB at the time of request to serve as the approval authorizing document for FEMA.
2. In the ND Grants Amendment Request Narrative section, recipients shall indicate they are requesting a POP extension through the authority of this IB.
 - a. Recipients shall include a brief explanation for the request (i.e., operational impacts due to the residual impacts of the COVID-19 pandemic). The explanation should be limited to one brief paragraph.
3. No additional attachments, justification, or documentation are required. The recipient will receive all communications, including the final outcome (approved/disapproved) of the request for the extension via the normal ND Grants electronic notification process.
4. *Deadlines required per 2 C.F.R. § 200.343(a)-(b) (2020)*: Non-federal entities must liquidate all obligations incurred under these federal awards not later than 90 calendar days after the end date of the POP as specified in the terms and conditions of the federal award. Non-federal entities must also submit closeout reports within 90 calendar days from the end of the POP.

B. Specific requirements for FY 2020 grants:

1. For all open FY 2020 preparedness grant awards set to expire on or before Dec. 31, 2023, where a recipient is requesting a POP extension due to COVID-19-related delays, extensions will be approved for up to 12 months.
2. *Deadlines required per 2 C.F.R. § 200.343(a)-(b) (2020):* Non-federal entities must liquidate all obligations incurred under these federal awards not later than 90 calendar days after the end date of the POP as specified in the terms and conditions of the federal award. Non-federal entities must also submit closeout reports within 90 calendar days from the end of the POP.

IV. Questions

Questions regarding this IB may be directed to your assigned FEMA Preparedness Officer or the Centralized Scheduling and Information Desk (CSID) at askcsid@fema.dhs.gov or (800) 368-6498, Monday through Friday, 9 a.m. – 5 p.m. ET.

V. Review Date

Not Applicable, as this IB will expire on June 16, 2023.