



**FEMA**

**Grant Programs Directorate Information Bulletin  
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**MEMORANDUM FOR:** All Eligible Applicants for Shelter and Services Program Funding

**FROM:** Pamela S. Williams *P.S. Will*  
Assistant Administrator  
Grant Programs Directorate

**SUBJECT:** Fiscal Year 2024 Notice of Funding Opportunity for FEMA's  
Shelter and Services Program – Competitive

Today, the Department of Homeland Security (DHS), through the Federal Emergency Management Agency (FEMA), announced the availability of the Fiscal Year (FY) 2024 Notice of Funding Opportunity (NOFO) for the Shelter and Services Program – Competitive (SSP-C). FY 2024 SSP-C provides \$340.9 million in federal awards to support the safe, orderly, and humane release of noncitizen migrants from short-term holding facilities. The SSP-C NOFO may be found online at <http://www.fema.gov/grants> and at <http://www.grants.gov>.

The following entities are eligible to submit applications for FY 2024 SSP-C funding:

- Local governments as defined by 2 C.F.R. § 200.1
- Indian Tribes as defined by 2 C.F.R. § 200.1
- Nonprofit organizations as defined by 2 C.F.R. § 200.1
- The 50 states of the United States, the District of Columbia, the Commonwealth of Puerto Rico, and any agency or instrumentality thereof exclusive of local governments (the term “state” or “state government” where the NOFO refers to these entities)

Eligible applicants for SSP-Allocated (SSP-A) may apply for SSP-C awards.

Funding can be used for primary and secondary services as defined in the FY 2024 SSP-C NOFO. Below are some examples of eligible primary and secondary services:

**Primary Services**

- Shelter (e.g., cots, beds, linens, shelter utilities, maintenance, housekeeping)
- Food (e.g., food items, food banks, contracted meals, storage containers, cookware, utensils)

- Transportation (e.g., transportation from DHS facility to shelter and onward to a final destination)
- Acute Medical Care (e.g., basic first aid care and supplies, health screenings, over-the-counter medication)

#### Secondary Services

- Clothing (e.g., shirts, pants, outerwear, socks, shoes, backpacks, belts)
- Management and Administration (e.g., IT assistance, shelter management, language services)
- Renovations or modifications to existing facilities (e.g., temporary expansion, non-groundbreaking improvements, repairs)

For a complete description on allowable activities, see the FY 2024 SSP-C NOFO on <http://www.fema.gov/grants> and at <http://www.grants.gov>.

SSP-101 webinars will be hosted by FEMA and CBP throughout the SSP-C open application period. Please refer to [fema.gov/grants](http://www.fema.gov/grants) for scheduling and registration information.

Applications for this program are processed through the FEMA Grants Outcomes (FEMA GO) system. To access the system, go to <https://go.fema.gov/>. Applications must be submitted no later than **June 13, 2024, by 3 p.m. ET.**

Applicants are strongly encouraged to begin the application process as soon as possible, including obtaining a Unique Entity Identifier (UEI) number. **The UEI is a required application element and may take up to four weeks to obtain.**

To apply for an award under this program, all applicants must:

1. Register for, update, or verify their SAM.gov account and ensure the account is active before starting the application in FEMA GO.
2. As a part of the SAM.gov registration, register, update, or verify a UEI. This number will be required in the application.
3. Apply for, update, or verify their Employer Identification Number (EIN) from the Internal Revenue Service.
4. Register in FEMA GO, add the organization to the system, provide a UEI number, and establish the Authorized Organizational Representative (AOR). The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. See the FEMA GO Startup Guide for step-by-step instructions.
5. Submit the complete application in FEMA GO. Information about FEMA GO is available at <https://www.fema.gov/grants/guidance-tools/fema-go>.
6. Maintain an active SAM.gov registration with current information at all times during which it has an active federal award, application, or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all

predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Additional questions related to project design and other required elements of the program may be directed to [fema-ssp@fema.dhs.gov](mailto:fema-ssp@fema.dhs.gov). For questions related to financial matters and budgetary technical assistance, email [ask-gmd@fema.dhs.gov](mailto:ask-gmd@fema.dhs.gov). For technical assistance with the FEMA GO system, contact the FEMA GO Helpdesk at [femago@fema.dhs.gov](mailto:femago@fema.dhs.gov) or (877) 585-3242, Monday through Friday, 9 a.m.– 6 p.m. ET.