



FEMA

**Grant Programs Directorate Information Bulletin
No. 459
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MEMORANDUM FOR: All State Administrative Agency Heads
All State Administrative Agency Points of Contact
All Urban Area Security Initiative Points of Contact
All State Homeland Security Directors
All State Emergency Management Agency Directors
All Eligible Regional Transit Agencies
All Private Sector Transportation Security Partners
All Public and Private Sector Port Security Partners
All Tribal Nation Points of Contact

FROM: Christopher P. Logan 
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Grant Programs Directorate

SUBJECT: Expedited Period of Performance (PoP) Extension Process for
Certain FY 2017 and 2018 Preparedness Grants

I. Purpose

This Information Bulletin (IB) serves to modify the Notices of Funding Opportunity (NOFOs) and provide an expedited submission, review, and decision process for grant recipient Period of Performance (PoP) extension requests for certain FY 2017 and FY 2018 preparedness grant programs, which are identified in Section II below. This IB is being issued in response to the continuing COVID-19 pandemic and the operational impacts many grant recipients still are experiencing.

Recent recipient requests for FY 2017 and FY 2018 PoP extensions cite COVID-19, in part or whole, as justification for approval. FEMA recognizes that state and local government resources continue to be constrained as a result of pandemic response activities. Therefore, to relieve some of the administrative burden on grant recipients, FEMA is instituting a streamlined process for COVID-19-related extension requests. This process is similar to the process utilized last year for FY 2016 and FY 2017 preparedness grants as described in Information Bulletin (IB) No. 449, issued April 30, 2020.

II. Applicability

- A. This IB is applicable to the following FY 2017 and FY 2018 Preparedness Grant Programs:
 - 1. Homeland Security Grant Program (HSGP)
 - 2. Nonprofit Security Grant Program (NSGP)
 - 3. Tribal Homeland Security Grant Program (THSGP)
 - 4. Port Security Grant Program (PSGP)
 - 5. Transit Security Grant Program (TSGP)
 - 6. Intercity Passenger Rail (IPR) Program
- B. **The deadline for submitting PoP extension requests under this IB is May 28, 2021.**
- C. Extensions will be for a no-cost PoP extension and no project scope changes are approved as a part of this process.
- D. Liquidation extensions and closeout reporting extensions will continue to follow the regular submission and review process permitted under 2 C.F.R. § 200.343 and are not applicable to this IB.

III. Guidance

- A. Requirements for all PoP Extension Requests covered under this IB.
 - 1. For all extension requests, recipients must submit a PoP Amendment in the NDGrants system and upload a copy of this IB at the time of request to serve as the approval authorizing document for FEMA.
 - 2. In the ND Grants Amendment Request Narrative section, recipients shall indicate they are requesting a PoP extension through the authority of this IB.
 - a. Recipients shall include a brief explanation for the request (i.e., operational impacts due to the COVID-19 pandemic). The explanation should be limited to one brief paragraph.
 - 3. No additional attachments, justification, or documentation is required. The recipient will receive all communications, including the final outcome (approved/disapproved) of the amendment request for the extension via the normal ND Grants electronic notification process.
- B. Specific Requirements for FY 2017 Grants
 - 1. For all open FY 2017 preparedness grant awards with a PoP set to expire on or before December 31, 2021, where a recipient is requesting a PoP extension due to COVID-19 related delays, the recipient may only request an extension for up to 12 months beyond the current end date of their award or May 31, 2022, whichever is earlier. FEMA cannot extend FY 2017 preparedness grant funds beyond the statutory five-year appropriations limit per 31 U.S.C. § 1552(a).

2. *Deadlines required per 2 C.F.R. § 200.343(a)-(b)*: Non-federal entities must liquidate all obligations incurred under these federal awards not later than 90 calendar days after the end date of the period of performance as specified in the terms and conditions of the federal award. Non-federal entities must also submit closeout reports within 90 calendar days from the end of the PoP.

C. Specific Requirements for FY 2018 Grants

1. For all open Fiscal Year FY 2018 preparedness grant awards set to expire on or before December 31, 2021, where a recipient is requesting a PoP extension due to COVID 19 related delays, extensions will be approved for up to 12 months.
2. *Deadlines required per 2 C.F.R. § 200.343(a)-(b)*: Non-federal entities must liquidate all obligations incurred under these federal awards not later than 90 calendar days after the end date of the period of performance as specified in the terms and conditions of the federal award. Non-federal entities must also submit closeout reports within 90 calendar days from the end of the PoP.

IV. Questions

Questions regarding this IB may be directed to your assigned FEMA Preparedness Officer or the Centralized Scheduling and Information Desk (CSID) at askcsid@fema.dhs.gov or (800) 368-6498, Monday through Friday, 9:00 a.m. – 5:00 p.m. ET.

V. Review Date

Not Applicable, as this IB will sunset on May 28, 2021.