




FEMA

Grant Programs Directorate Information Bulletin

No. 455A

6/25/2021

MEMORANDUM FOR: All Fiscal Year 2018 Fire Prevention and Safety Grant Program Recipients

FROM: Christopher P. Logan 
Assistant Administrator (Acting)
Grant Programs Directorate

SUBJECT: **UPDATE: Modifications to the Fiscal Year 2018 Fire Prevention and Safety Grant Program Notice of Funding Opportunity and Awards**

I. Purpose

This Information Bulletin (IB) modifies the Fiscal Year (FY) 2018 Fire Prevention and Safety (FP&S) Grant Program reporting, period of performance, and amendment requirements contained in the Notice of Funding Opportunity (NOFO). FEMA is providing a 6-month extension to the subset of FY 2018 FP&S Program awards with a period of performance expiring before December 31, 2021, regardless of whether the award is under the FP&S activity or the Research and Development (R&D) activity, to allow time to complete reporting and amendment functionality in the FEMA Grants Outcomes (FEMA GO) system.

FY 2018 FP&S Program recipients with a period of performance expiring before December 31, 2021 will not need to request an amendment to receive this 6-month extension to their period of performance. FEMA will automatically grant the period of performance extension for all relevant grant awards. All affected recipients will be notified with amended award documentation for their files.

Further, FEMA is delaying the timelines for submitting the required Federal Financial Report (SF-425) and Program Performance Reports. All FY 2018 FP&S Program recipients will be required to submit the SF-425 and performance reports when the FEMA GO system functionality has been successfully deployed. Recipients will be provided with a timeline for submission of these reports as soon as it is available.

II. Applicability

This IB applies in part to those FY 2018 FP&S Program recipients with periods of performance

that expire before December 31, 2021 (POP extension), and in part to all FY 2018 FP&S Program recipients (Reporting).

III. Guidance

- A. The terms of the original FY 2018 FP&S Program NOFO released on November 6, 2018 required recipients to submit an amendment requesting a period of performance extension for the project (pages 31 and 32), which can be found on the FEMA [website](#). As directed by this IB, these requirements are waived for this extension for FY 2018 FP&S Program recipients with a period of performance expiring before December 31, 2021. The NOFO requirements for extensions will apply for any additional extension requests for those recipients with a period of performance expiring after January 1, 2022.
- B. The terms of the original FY 2018 FP&S Program NOFO released on November 6, 2018 required recipients to submit a Federal Financial Report (SF-425) and a Program Performance Report on a semi-annual basis (page 29), which can be found on the FEMA [website](#). As directed by this IB, these requirements are deferred for all recipients of the FY 2018 FP&S Program until the FEMA GO system functionality is available. Recipients will be provided additional guidance on submitting these reports, when available; however, recipients must document them in their grant files per the Code of Federal Regulations (C.F.R.), 2 C.F.R. § 200.334, Retention requirements for records.

IV. Questions

Any questions regarding this IB may be directed to your FP&S Program Preparedness Officer (PO) or the FP&S Help Desk at firegrants@fema.dhs.gov or (866) 274-0960, Monday through Friday, 9 a.m. – 4:30 p.m. ET.