



FEMA

Applying for Building Code Administration and Enforcement Reimbursement through FEMA's Public Assistance Program

DISASTER RECOVERY REFORM ACT SECTION 1206

Eligible building code activities that occur up to 180 days after a major disaster declaration can be reimbursed through Public Assistance.

WHO CAN APPLY

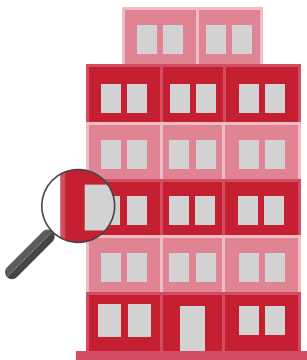
- **State, Local, Tribal and Territorial governments** authorized for assistance under a major disaster declaration are eligible for this type of assistance.
- **Applicants in good standing with the National Flood Insurance Program**, as FEMA will not fund activities covered in this policy under the Public Assistance Program in a community that is suspended from or has been sanctioned for not participating in the National Flood Insurance Program.
- Additionally, eligible applicants **must be legally responsible to administer and enforce building codes** (e.g., if a county is legally responsible, then the county would be the applicant; if a county has a mutual aid agreement, the county is still the applicant).



ELIGIBLE WORK & COSTS

- Building Code Administration
- Code Enforcement
- Substantial Damage Determinations
- Base and overtime wages for extra hires to facilitate the implementation and enforcement of adopted building codes

For a list of eligible work, please see the reverse side of this flyer.



COST-SHARE

- Eligible costs under this policy will be funded at the Permanent Work cost-share applicable to the disaster.
- All claimed costs must be necessary and reasonable and are subject to program eligibility and other federal requirements, including those related to procurement and contracting.



Scan the QR Code to access FEMA's Public Assistance Program and Policy Guide for details.

ELIGIBLE PERIOD

- Work must be completed within **180 days** after the date of a major disaster declaration.
- Communities must submit their documentation through the [Public Assistance Grants Portal](#). See the Reverse side for more details.
- If you have any questions, please contact your FEMA regional office or state National Flood Insurance Program coordinator.



1. Building Code Administration:

- a. Hire, train, supervise, certify, and license staff, as required to conduct eligible activities to include:
 - i. Permitting
 - ii. Certificates of Occupancy and Compliance
 - iii. Plan Reviews
 - iv. Variances
- b. Contract for services
- c. Historic Building Determinations
- d. Public Outreach on Building Code Requirements
- e. Building Code/Floodplain Management Ordinance Coordination

2. Code Enforcement:

- a. Construction Inspections
- b. Identify Building Code Violations
- c. Condemnation Determinations.
- d. Unpermitted Construction Violations

3. Substantial Damage Determinations: for existing buildings located in areas regulated by the community's floodplain management ordinance or building code, eligible work may include work to:

- a. Hire, train, supervise, certify and license staff, as required to conduct eligible activities.
- b. Conduct extent of damage surveys.
- c. Establish focus areas for building-specific assessments.
- d. Develop cost information for repairs and pre-disaster market value estimates.
- e. Collect field data for damage assessments.
- f. Substantial Damage Estimator or comparable data collection software data entry
- g. Conduct damage inventory of structures.
- h. Cumulative substantial damage and repetitive loss tracking
- i. Compliance inspections for repairs and substantial damage requirements.
- j. Substantial improvement determinations.
- k. Historic or eligibility determinations for damaged structures.
- l. Substantial Damage Determination appeals.

Public Assistance Grants Portal

- Description of specific activities [to be] conducted
 - Evidence that the activities being claimed are related only to incident-related damage (e.g., activity logs to show that employees were assigned to inspect disaster-damaged addresses).
 - Activity logs and sign-in sheets to document training and outreach activities.
- When, where, and by whom the activities were [will be] completed
 - List of addresses where enforcement activities took place.
 - Evidence that these addresses were damaged as a result of the incident.
- Estimated or actual cost information