

[Non-Federal Entity]
Disaster Case Management (DCM) Needs Assessment
FEMA-DR-XXXX-XX
DATE

Community Capabilities

- A. What resources were available for low-income populations prior to the disaster?**
- i. Are those resources still available?** [*Are they still operating smoothly or overwhelmed?*]
- B. List any existing social service organizations and what type of service they are providing.** [*Provide information regarding their operating status; i.e. able to support survivors in addition to existing caseloads, overwhelmed, etc.*]
- C. List the agencies that have been conducting case work/management in the impacted community.** [*If assistance is needed in obtaining this information, contact the state/territorial/tribal voluntary agency liaison (VAL), state/territorial/tribal VOAD, FEMA VAL, etc.*]
- i. How are these agencies funded (if known)?**
- ii. What is their capacity to continue providing these services?** [*Include the populations they are able to provide services to and how long they will be able to provide these services.*]
- D. How do survivors access these agencies to obtain assistance?**

Referrals

- A. What is the primary information and referral organization(s) for the disaster impacted community?** [*e.g. 2-1-1*]
- i. What other organizations are conducting information and referral, if any?**
- ii. What resources are they referring the survivors to?**

Recovery Groups

- A. Has the community established a Long Term Recovery Group (LTRG) for this disaster?**
- i. If yes:**

- a. **What part of the disaster population are they serving?**
 - b. **Do they meet regularly for case presentation and review?** *[If YES, include how often. Provide information on where cases are being received from, e.g. other organizations, OFA referral, etc.]*
 - c. **Do the LTRGs have, or intend to hire, case managers?** *[If YES, include staffing numbers, current and anticipated service capacity, and onboarding timelines, if applicable. If NO, what organization will be taking on the responsibility for interim to long-term case management that is not funded by a Federal DCM award?]*
- ii. **If no:**
- a. **Is there a plan for organizing a LTRG?** *[If YES, include the operational timeline and lead organizations involved.]*

Unmet Needs and Resources

- A. **What are the unmet needs for the disaster?** *[Include disaster cumulative numbers and the current numbers by unmet need.]*
- i. **How are these needs organized and calculated?** *[If applicable, list the system of record.]*
 - ii. **What has the State/Territory/Tribe/Local/NGO community done to identify survivors with disaster caused unmet needs?**
 - i. **How has this been coordinated within the community** *[e.g. governmental/non-governmental organizations, voluntary agencies, etc.]?*
- B. **Are there resources available to meet the disaster caused unmet needs?**
- i. **List the disaster caused unmet needs that have resources and those that do not.**
 - ii. **List other known resources within the impacted area.**
 - iii. **If resources are not available to meet the disaster caused unmet needs, what is being done to find these resources and when do you anticipate they will become available? Who is responsible for coordinating these resources?**