

DEPARTMENT OF HOMELAND SECURITY
 Federal Emergency Management Agency
CAUSE OF LOSS AND SUBROGATION REPORT

NAME(S) OF INSURED:	POLICY NUMBER:
COMPLETE ADDRESS OF PROPERTY DAMAGED	
CAUSE OF LOSS (Check the box(es) that apply)	
1. <input type="checkbox"/> IMPROPER DIVERSION OF WATER	7. <input type="checkbox"/> NEGLIGENT MAINTENANCE OF SEWER LINES
2. <input type="checkbox"/> IMPROPER BUILDING	8. <input type="checkbox"/> FAILURE TO USE PUMPS
3. <input type="checkbox"/> IMPROPER GRADING	9. <input type="checkbox"/> INADEQUATE PUMPS
4. <input type="checkbox"/> DEBRIS ACCUMULATION	10. <input type="checkbox"/> EXCESSIVE DAM WATER RELEASE
5. <input type="checkbox"/> INADEQUATE SEWER LINES	11. <input type="checkbox"/> EXCESSIVE WATER RELEASE (Mechanical)
6. <input type="checkbox"/> IGNORING FLOODPLAIN MANAGEMENT (Regulations)	12. <input type="checkbox"/> ANY OTHER FACTOR THAT IDENTIFIES A RESPONSIBLE PARTY OR ACT AS THE CAUSE (Explain; use the space below)
IDENTIFICATION OF RESPONSIBLE PARTY	
NAME	
COMPLETE ADDRESS	
IS THE RESPONSIBLE PARTY INSURED? <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, by whom?)	
IDENTIFICATION OF ANY STATUTES OR POLITICAL SUBDIVISION THAT WOULD CONTROL, LIMIT, OR TIME BAR A TORT ACTION AGAINST THEM (e.g., a local notice of claim against the municipality or county statute that would preclude suit if the notice was not filed on time - usually a short period of time for filing is provided).	
MAKE IMMEDIATE TELEPHONE CONTACT WITH THE NFIP BUREAU AND STATISTICAL AGENT IF EXPIRATION OF TIME IS IMMINENT.	
STATE INVESTIGATION PERFORMED TO DATE	
PLEASE ATTACH ANY DIFINITIVE MATERIAL TO THIS REPORT.	
WHAT FURTHER INVESTIGATION IS CONTEMPLATED?	
HAS INSURED BEEN ADVISED OF SUBROGATION RESPONSIBILITIES? <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, by when?)	
DOES INSURED HAVE AN ATTORNEY? <input type="checkbox"/> Yes <input type="checkbox"/> No	NAME OF ATTORNEY