



FEMA

**Grant Programs Directorate Information Bulletin
No. 455
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MEMORANDUM FOR: All Fiscal Year 2018 Fire Prevention and Safety Grant Recipients

FROM: Christopher P. Logan
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Grant Programs Directorate

SUBJECT: **Modifications to the Fiscal Year (FY) 2018 Fire Prevention and Safety (FP&S) Grant Notice of Funding Opportunity and FY 2018 FP&S Awards**

I. Purpose

This Information Bulletin (IB) modifies the Fiscal Year (FY) 2018 Fire Prevention and Safety (FP&S) program reporting, period of performance, and amendment requirements contained in the Notice of Funding Opportunity (NOFO). The Federal Emergency Management Agency (FEMA) acknowledges the delays in the successful deployment of grants management functionality for reporting and amendments via the FEMA Grant Outcomes (FEMA GO) system. In response, FEMA is providing a one-time, 12-month extension to the subset of FY 2018 FP&S awards with an initial period of performance of 12 months (regardless of whether the award is under FP&S activity or R&D activity). Further, FEMA is delaying the timelines for required performance reports for all FY 2018 FP&S recipients.

FY 2018 FP&S recipients that were awarded a 12-month period of performance will not need to request an amendment to receive this one-time, 12-month extension to their periods of performance. FEMA will automatically provide the extension to the current end of the period of performance listed within all relevant grant awards. All affected recipients will be notified with amended award documentation for their files.

Although all FY 2018 FP&S recipients are still required to submit the Federal Financial Report (SF-425) and performance reports, that requirement is deferred until the FEMA GO system functionality has been successfully deployed. Recipients will be provided with a timeline for submission of these reports as soon as it is available.

II. Applicability

This IB applies in part to those FY 2018 FP&S recipients with 12-month periods of performance and in part to all FY 2018 FP&S recipients.

III. Guidance

- A. The terms of the original FY 2018 FP&S NOFO released on November 6, 2018 required recipients to submit an amendment requesting a Period of Performance extension for the project, as discussed on pages 31 and 32 of the FY 2018 FP&S NOFO, which can be found on the FEMA [website](#). As directed by this IB, these requirements are waived for this one-time extension in the FY 2018 FP&S program for those recipients that have awards with an initial 12-month period of performance. The NOFO requirements for extensions will apply for any additional extension requests for those recipients that have awards with an initial 12-month period of performance and for any extension requests for recipients that have awards with an initial 24 or 36-month period of performance.
- B. The terms of the original FY 2018 FP&S NOFO released on November 6, 2018 required recipients to submit a Federal Financial Report (SF-425) on a semi-annual basis, as discussed on page 29 of the FY 2018 FP&S NOFO, which can be found on the FEMA [website](#). As directed by this IB, these requirements are deferred for all recipients of the FY 2018 FP&S program until the FEMA GO system functionality is available. Recipients will be provided additional guidance on submitting these reports, when available.

IV. Questions

Any questions regarding this IB may be directed to your FP&S Preparedness Officer (PO) or the FP&S Help Desk at firegrants@fema.dhs.gov or (866) 274-0960, Monday through Friday, 9 a.m. – 4:30 p.m. ET.