




FEMA

**Grant Programs Directorate Information Bulletin
No. 457
October 1, 2020**

MEMORANDUM FOR: All Fiscal Year 2018 Staffing for Adequate Fire and
Emergency Response Grant Recipients

FROM: Christopher P. Logan 
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SUBJECT: **Modifications to the Fiscal Year (FY) 2018
Staffing for Adequate Fire and Emergency
Response (SAFER) Grant Notice of Funding
Opportunity and FY 2018 SAFER Awards**

I. Purpose

This Information Bulletin (IB) modifies the Fiscal Year (FY) 2018 Staffing for Adequate Fire and Emergency Response (SAFER) program reporting requirements contained in the Notice of Funding Opportunity (NOFO). The Federal Emergency Management Agency (FEMA) acknowledges the delays in the successful deployment of grants management functionality for reporting via the FEMA Grants Outcomes (FEMA GO) system. In response, FEMA is delaying the timelines for certain required reports for all FY 2018 SAFER recipients.

Submittal of the Federal Financial Report (SF-425) and Quarterly Performance Reports will be completed within the FEMA GO system and is deferred until the system functionality has been successfully deployed. Recipients will be provided with a timeline for submission of these reports as soon as it is available.

II. Applicability

This IB applies to all FY 2018 SAFER recipients.

III. Guidance

The terms of the original FY 2018 SAFER NOFO released on February 7, 2019, which

can be found on the FEMA [website](#), required recipients to submit Federal Financial Reports (SF-425) on a semi-annual basis and Quarterly Performance Reports every three months, beginning three months after the start of the grant's period of performance, as discussed on pages 23 and 24. As directed by this IB, these specified reporting requirements are deferred for all recipients of the FY 2018 SAFER program until the FEMA GO system functionality is available. Recipients will be provided additional guidance on submitting these reports when the functionality is available.

IV. Questions

Any questions regarding this IB may be directed to your SAFER Preparedness Officer (PO) or the SAFER Help Desk at firegrants@fema.dhs.gov or (866) 274-0960, Monday through Friday, 9 a.m. – 4:30 p.m. ET.