



Hazard Mitigation Grant Program (HMGP) Advance Assistance Pilot Optional Application

Section 1104 of the Sandy Recovery Improvement Act (SRIA) authorizes the use of Advance Assistance, which allows advancing up to 25 percent of the HMGP ceiling or \$10 million to Applicants/subapplicants (whichever is less), to accelerate the implementation of the Hazard Mitigation Grant Program (HMGP). Applicants and subapplicants may use Advance Assistance to develop mitigation strategies and obtain data to prioritize, select and develop complete HMGP applications in a timely manner.

Advance Assistance is not automatic and is included in the HMGP ceiling amount. States and federally-recognized tribes may request Advance Assistance by submitting an HMGP application form to the Regional Mitigation Division Director. The application must identify the proposed use of the funds, including costs in sufficient detail for each proposed activity and milestones for submitting completed HMGP applications to FEMA. Advance Assistance is subject to the HMGP cost-share requirements and Strategic Funds Management (SFM); FEMA will not obligate funds until the Recipient/subrecipient has an immediate need for the funds.

Below is a sample application for Advance Assistance.

Application for Advance Assistance

The State of (Applicant/subapplicant) _____ requests \$_____ in Advance Assistance for DR-_____ pursuant to Section 1104 of the SRIA of 2013 to accelerate implementation of HMGP. The Applicant/subapplicant will use Advance Assistance to develop mitigation strategies and obtain data to prioritize, select and develop complete HMGP applications in a timely manner, as described in the Project Description (Work Scope) below.

Disaster and Project Number _____

Project Title: Advance Assistance Funding Request

Applicant/subapplicant _____

Federal Information Processing Standard (FIPS) Code _____

Applicant's Agent and Contact Information _____

Project Description (Work Scope)

List proposed activities, estimated costs and deliverables. (See FY15 HMA for a list of eligible activities).

Activity	Estimated Cost	Deliverable
1.		
2.		
3.		
(Etc.)		

Work Schedule

Following is a schedule of proposed milestones by quarter for all major activities by which the State (Applicant or subapplicant) proposes to monitor progress for Advance Assistance:

Q1 (First Quarter Following Initial Approval)

Activity	Milestone	Deliverables
1.		
2.		
3.		
(Etc.)		

Budget Information

Total Estimated Cost (Federal and non-Federal cost) _____

Total Federal Cost _____

Line Item Budget

The State (Applicant or subapplicant) may request that FEMA obligate Advance Assistance funds incrementally, based on when the State (Applicant or subapplicant) needs the funds. Please list the obligation schedule by activity below.

Activity	Initial Amount Requested	Second Amount Requested	Third Amount Requested	Total Requested
1.				
2.				
3.				
(Etc.)				

Additional Information

Provide any additional relevant information or explanation.