



# Local Disaster Recovery Manager (LDRM)

When it comes to organizing long-term recovery, LDRM's offer a wealth of knowledge and expertise. Their function is to organize, coordinate and advance recovery at the local level.

Specifically, LDRM's bring recovery management and public administration experience, critical thinking habits, and resource development skills. The LDRM is also a "force-multiplier" - one employee who finds resources to bring on additional staff, makes existing operations more efficient, and helps staff and elected leaders make better recovery decisions.

Remember that after a disaster, according to the National Disaster Recovery Framework, it is the local government that has the primary role of planning and managing all aspects of their community's recovery. The LDRM guides the local government through their recovery journey – pointing out issues they should be addressing and recommending responses based on best practices.

In addition to wading through the regulatory maze of recovery programs, LDRM's are often asked to represent and speak on behalf of their respective chief executives (e.g., mayor). LDRM's serve as the jurisdiction's primary point of contact with the State Disaster Recovery Coordinator and federal representatives. Community officials have increasingly accorded LDRM's with considerable latitude to manage and act as the chief municipal contact for implementation of a Recovery Plan. This depth of trust is only possible through long-term and intense community involvement.

LDRM experience and skill sets should include a strong basis in community development, public administration, grant seeking and management and a good knowledge of the community's demographics.

## Pre-Disaster Local Disaster Recovery Managers Responsibilities

- Serves as primary point of contact (POC) for disaster recovery preparedness with the State and neighboring local and Tribal governments.
- Coordinates development, training and exercise of jurisdiction disaster recovery plan
- Establishes and maintain contacts and networks for disaster recovery resources and support systems.
- Promulgates principles and practices that further resiliency and sustainability in development and strategic planning initiatives.

## Post-Disaster Local Recovery Manager Responsibilities

### Planning

- Incorporates critical mitigation, resilience, sustainability and accessibility-building measures into the recovery plans and efforts.
- Leads the development of the community's recovery plans and ensure that they are publicly supported, actionable and feasible based on available funding and capacity.
- Integrates early recovery implementation into long term community recovery planning processes



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# Post-Disaster Local Recovery Manager Responsibilities Continued

## *Public Administration*

- Facilitates and supports effective decision-making and coordination across management and coordination levels for recovery objectives and activities, including Leadership and Administration, Policy and Oversight, Funding and Financial Management, Community Planning and Land Use, Housing Recovery, Infrastructure Recovery, Natural and Cultural Resources
- Ensures a well-managed recovery, including development and coordination of partnerships and a well-administered financial acquisition and grants management process.
- Encourages organizational flexibility.
- Recruits, assigns, and manages appropriate staffing level.
- Works with activity coordinators in setting and managing priorities and budgets.

## *Inclusiveness*

- Ensures inclusiveness in the community recovery process, including persons with disabilities and limited English proficiency.
- Organizes recovery planning processes, which includes individuals with disabilities and others with access issues, seniors and members of underserved communities, to fully engage constituents' input; lead the development of the community's or Tribe's recovery visions, priorities, resources, capability and capacity.

## *Resource Development*

- Aggressively drives fundraising through grant seeking and innovative partnerships.
- Collaborates with State, Federal and other stakeholders and supporters, such as the business and nonprofit communities, to raise financial support (including long-term capital investment in local duplication of assistance.
- Develops and implements recovery progress measures and communicates adjustments and improvements to applicable stakeholders and authorities.

## *Coordination and Communication*

- Communicates recovery priorities and needs to State and Federal governments and other recovery stakeholders and supporters.
- Fosters information sharing and manages proactive community engagement, public participation and public awareness.

For more information on LDRM's and ideas on how to fund their salary in your community please select "Local Disaster Recovery Manager" the **BOTTOM** of this link <https://www.fema.gov/national-disaster-recovery-framework/community-recovery-management-toolkit/resources-managing>

**About CPCB RSF:** Community Planning Capacity Building (CPCB) is one of six Recovery Support Functions (RSFs) outlined in the National Disaster Recovery Framework. The purpose of CPCB is to help local, tribal, and state entities build their capacity to recover from disasters through partners, technical assistance, and recovery plans. Contact [CPCB-RSF@fema.dhs.gov](mailto:CPCB-RSF@fema.dhs.gov) for more information



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