

Emergency Operations Center (EOC) Skillset: Policy and Direction

Task Categories:

Demonstrate an understanding of the authorities, policies, priorities, capabilities, constraints, and limitations of the organization/jurisdiction you represent

Demonstrate an understanding of coordinated response/Unified Command and the roles and responsibilities of the parties involved

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TASKS	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
1. Provide guidance on strategic priorities and resource support to incident personnel and stakeholders.	E, F, I		
2. Demonstrate knowledge of your organization's financial and legal regulations and general authorities.	E, F, I, J, T		
3. Demonstrate knowledge of the whole-community concept and of the impacted community's cultural sensitivities.	E, F, I, J, T		
4. Demonstrate awareness of your organization's operational and resource capabilities.	E, F, I, J, T		
5. Request and participate in relevant meetings and briefings.	E, F, I		
6. Work with legal counsel and EOC leadership to ensure informed decision-making.	E, F, I		
7. Authorize protective measures for life and safety, such as curfew and evacuation recommendations, based on legal authorities.	E, F, I		
8. Provide guidance and authorization for information-sharing with external agencies and the public.	E, F, I		
9. Interact with external government contacts, including those at the local, state, tribal, territorial, and/or Federal levels.	E, F, I		
10. Review and approve plans and procedures.	E, F, I		
11. Support the after action review and improvement planning process.	E, F, I		

Task Category: Demonstrate an understanding of coordinated response/Unified Command and the roles and responsibilities of the parties involved

TASKS	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
12. Authorize external resource requests according to organizational authorities: <ul style="list-style-type: none"> • Memorandums of Understanding (MOU) • Memorandums of Agreement (MOA) • Mutual aid agreements • Declarations 	E, F, I		
13. Understand the roles and relationships of the Policy Group, EOC, and other incident personnel.	E, F, I, T		
14. Demonstrate awareness of the impacted community, including, for example: <ul style="list-style-type: none"> • Rules and regulations • Culture • Demographics 	E, F, I, J, T		
15. Participate in organizational training and exercises.	E, F, I, T		
16. Help establish and communicate policy decisions.	E, F, I		
17. Monitor objectives, strategies, and tactics for the current operational period.	E, F, I		