

# How to Appeal FEMA's Decision

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**Release Date: March 19, 2025**

**FRANKFORT, Ky.** – If you receive a letter from FEMA saying you are not approved for assistance, it may just be that we need more information. It's possible that it could be something as simple as a missing document.

Please read the FEMA letter carefully and entirely. If you are found ineligible, the letter will explain the reasons. If you are found eligible for assistance, the letter will explain the amount of assistance FEMA approved and information on the appropriate use of disaster assistance funds.

If you disagree with any decisions from FEMA, you may appeal.

## The Appeal Process

It is important to include documentation to support your reason for appeal. Provide any information FEMA has requested, such as documents from your insurance company and documents that prove occupancy or ownership.

Be sure to write your FEMA application number and the disaster number (DR-4860-KY) on each page of your appeal to FEMA and on any documents that are submitted. FEMA receives numerous documents with every appeal; writing your application number on each page submitted helps to organize your case.

Mail your appeal within 60 days from the date on your FEMA decision letter to:

- FEMA - Individuals & Households Program National Processing Service Center, P.O. Box 10055, Hyattsville, MD 20782-8055

You can also upload your appeal documentation to your account on [DisasterAssistance.gov](https://DisasterAssistance.gov), or fax to 800-827-8112.

If you are unable to send an appeal yourself, ask someone to do it for you. It could be someone in your household, a friend or an attorney. You will need to provide FEMA with a statement signed by you that the person is authorized to appeal on



your behalf.

The first step to receive FEMA assistance is to apply. There are four ways to apply: online at [DisasterAssistance.gov](https://DisasterAssistance.gov), use the [FEMA mobile app](#), visit a Disaster Recovery Center or call 800-621-3362. If you use a relay service, such as Video Relay Service (VRS), captioned telephone or other service, give FEMA your number for that service.

The deadline to apply for federal assistance is **April 25**.

For an accessible video on how to apply for FEMA assistance, go to [youtube.com/watch?v=WZGpWI2RCNw](https://youtube.com/watch?v=WZGpWI2RCNw).

For more information about Kentucky flooding recovery, visit [www.fema.gov/disaster/4860](https://www.fema.gov/disaster/4860). Follow the FEMA Region 4 X account at [x.com/femaregion4](https://x.com/femaregion4).

