

# Hermit's Peak/Calf Canyon Claims Office Hosts Third Job Fair

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**SANTA FE, New Mexico** – The Hermit's Peak/Calf Canyon Claims Office is hosting an additional job fair to fill available job openings.

Job seekers can visit the third job fair on Jan. 10, in Mora to speak directly with recruiters to learn about the positions. Job fairs were previously held in Santa Fe and Las Vegas.

## **Tuesday, Jan. 10 – Mora Job Fair**

New County Courthouse Complex

10 County Road

Mora, NM 87732

10 a.m. - 3 p.m.

These positions are full-time, in-person and will support individuals, businesses and organizations impacted by the Hermit's Peak/Calf Canyon Fire. The duty stations for these positions are in New Mexico in Las Vegas, Mora or Santa Fe. The annual pay ranges from \$55,169 to \$146,149.

- Chief Ombudsman (Advocate)
- Navigator
- Claims Representative
- Inventory Management Specialist
- Supply Management Specialist
- Public Affairs Specialist

Information about the duties of each position is available at [fema.gov/fact-sheet/hermits-peakcalf-canyon-claims-office-now-hiring](https://www.fema.gov/fact-sheet/hermits-peakcalf-canyon-claims-office-now-hiring).

Candidates for all positions must be able to represent the Claims Office with integrity and compassion. They must also have customer service experience and strong organizational, written and verbal communication skills. And, they must



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Page 1 of 2

have demonstrated experience completing high quality work within assigned timeframes.

Interviews may be conducted on site, or you may be asked to participate in an interview later. Bring enough copies of your resume to share for each job you want to apply for.

All applicants must be U.S. citizens, 18 years of age or older and possess a high school diploma or GED. Individuals will be required to pass a background investigation that includes finger printing and credit check. Employees are also required to participate in mandatory direct deposit/electronic funds transfer for salary payment.

If you are unable to attend in person, you can learn about the positions at [fema.gov/fact-sheet/hermits-peakcalf-canyon-claims-office-now-hiring](https://fema.gov/fact-sheet/hermits-peakcalf-canyon-claims-office-now-hiring). You can also email your resume to: [fema-hermits-peak-jobs@fema.dhs.gov](mailto:fema-hermits-peak-jobs@fema.dhs.gov) on or before January 12.

**About the Hermit's Peak Fire Assistance Act:** On Sept. 30, President Joe Biden signed the Hermit's Peak Fire Assistance Act that provides funding to compensate New Mexicans and Tribal Nations impacted by the Hermit's Peak/Calf Canyon Fire. The funding may cover eligible losses including personal injury, loss of property, business loss or financial loss. For more information, visit [fema.gov/hermits-peak](https://fema.gov/hermits-peak). For information in Spanish, visit [fema.gov/es/hermits-peak](https://fema.gov/es/hermits-peak).



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Page 2 of 2