

Strategic Timeline for FEMA-1349-DR-OK

#	MILESTONE	WEEK ENDING (date reflects last day of the week)															
		10-21	10-28	11-4	11-11	11-18	11-25	12-2	12-9	12-16	12-23	12-30	1-6	1-13	1-20	1-27	2-3
GOAL # 1 - COMMUNITY RELATIONS MILESTONES																	
1	Region VI FEMA CR will assess PDA data and other information to determine impacted areas and develop the CR field structure.																
2	With the State CR coordinator develop a state and local emergency management organization chart that contains names, addresses, phone numbers etc.																
3	ODCEM CR and Region VI FEMA CR will develop a listing of all key community leaders, elected and/or appointed officials in the designated counties/affected communities.																
4	ODCEM CR, with assistance from Region VI FEMA CR, will develop a disaster specific addendum for FCO/SCO approval.																
5	Region VI FEMA CR, with input from ODCEM CR, will arrange for training and/or in-briefings for CR Field Officers prior to field assignments.																
6	ODCEM/FEMA CR will establish liaison with key emergency management and community officials.																
7	Complete Community Relations (CR) fieldwork within 14 days of declaration date or IA County designation.																
8	Print/deliver CR and specialized flyers within one week of the county designation date to specified population.																
GOAL # 1 - HAZARD MITIGATION MILESTONES																	
1	ODCEM and Region VI FEMA will develop a Hazard Mitigation Strategy.																
2	ODCEM and Region VI FEMA will identify Tribal issues in relation to the NFIP and its effects on other FEMA and Federal programs.																
3	Oklahoma Water Resources Board (OWRB) and Region VI FEMA will conduct floodplain field surveys in designated counties for structures that were damaged during the incident period and conduct visits with local community officials.																
4	Collect, document, and advertise Hazard Mitigation success stories.																
5	Coordinate the NFIP Substantial Damage Analysis for the local communities.																
6	ODCEM, with technical assistance from Region VI FEMA, will conduct applicable training and provide required technical assistance to the local communities concerning substantial damage and the use of Residential Substantial Damage Estimator.																
7	FEMA, with input from ODCEM, will develop tribal policy and standard procedures to be used in all future Oklahoma disasters.																

Strategic Timeline for FEMA-1349-DR-OK, continued

ERT LEAD	MILESTONE	WEEK ENDING (date reflects last day of the week)															
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GOAL # 1 - OPERATIONS SECTION - HUMAN SERVICES MILESTONES																	
1	Have 100% disaster victims register in less than 60 days from the declaration date.																
2	ODCEM submitted the request for this program in the request for a declaration. (Application period is for 60 days from the declaration date. The grant activity award period is for 180 days from the declaration date. The administrative closeout is 270 days from the declaration date.)																
3	Region VI FEMA HS will coordinate with ODCEM HS and the Virginia National Processing Services Center (VNPS) to ensure timely and accurate processing of the Individual Family Grant (IFG) Program by FEMA on behalf of the State.																
4	Region VI FEMA HS will assist ODCEM with the establishment of the IFG Program Processing.																
5	Region VI FEMA HS will review the IFG Program 30 days after approval.																
6	ODCEM HS and Region VI FEMA HS will assess initial requirements for Disaster Recovery Center operations within 48 hours of the declaration.																
7	ODCEM HS and Region VI FEMA HS will coordinate an in briefing for all DRC staff.																
8	Notify Federal Agencies about scheduled DRC openings and coordinate their staff representation (if they want to participate).																
9	Open DRCs within 7 days of the declaration date or county designation for Individual Assistance.																
10	ODCEM HS and Region VI FEMA HS will assess the need for and establish a Special Needs Office within 7 days of the declaration date.																
11	ODCEM HS and Region VI FEAM HS will assess the need for Legal Services within 72 hours of the declaration date.																
12	ODCEM HS and Region VI FEMA HS, with the Department of Labor, will assess the need for a DUA program within 72 hours of the declaration date.																
13	Region VI FEMA HS will assist the state in requesting DUA program. (Review estimated program costs submitted by the state and through the Department of Labor-DOL.)																
14	Region VI FEMA HS and ODCEM HS, with the Center for Mental Health Services, will assess the need for a Crisis Counseling Program within 7 days of the disaster declaration.																
15	Monitor timely delivery of Disaster Housing Assistance.																

Strategic Timeline for FEMA-1349-DR-OK, continued

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GOAL # 1 - OPERATIONS SECTION - HUMAN SERVICES MILESTONES - CONTINUED																	
16	Region VI FEMA HS will coordinate for Inspection Services (IS) Coordinator, prepare for the contact inspectors briefing and complete all required housing inspections.																
17	ODCEM HS and Region VI FEMA HS, in conjunction with the Inspection Services Coordinator, will monitor the timely completion of inspection services.																
18	ODCEM and FEMA VOLAG liaisons will ensure an Unmet Needs Committee is present and active.																
19	ODCEM and FEMA VOLAG liaisons will assess the need for a long-term recovery committee in the respective flood areas.																
GOAL # 1 - PUBLIC AFFAIRS MILESTONES																	
1	ODCEM and Region VI FEMA PIO will develop the "Media List" that will cover the entire affected area within 3 days of the declaration date.																
2	ODCEM and Region VI FEMA field representatives will contact all media either by phone or in person within 3 days of the declaration date.																
3	Notify the media at least 48 hours in advance of all openings and closings of the DRCs.	CONTINUING ACTIVITY															
4	FEMA PIO will provide the CLO and all functional program areas with copies of all news releases.	CONTINUING ACTIVITY															
5	Region VI FEMA CLO will schedule FCO/SCO congressional visits to all applicable offices within the disaster specific jurisdictional profile within 14 days of this disaster declaration date.																
GOAL # 1 - LOGISTICS MILESTONES																	
1	Eliminate contract acquisition administration costs, when possible, by maximizing credit card purchases. (Saves approximately \$400 per.)																
2	Set up the FOF and DRC wireless to save costs (approximately \$8,000) in personnel and equipment.																

