

## Sample 90-Day Notice to Vacate

(Print on community's official letterhead)

August 14, 1998

Mr. Edward Hawkins  
13507 Hucksburg Lane  
Shilling, AS 40377

Dear Mr. Hawkins:

As you know, the City of Adversity is purchasing your home located at 1387 Hurricane Way, Adversity, AS 40241. We have been in contact with you since July 29, 1998, to help you locate and move into suitable replacement housing, and have referred you to three such units.

*This letter is to notify you that you must vacate your home located at 1387 Hurricane Way, Adversity, AS 40241 within 90 days, by November 15, 1998. Any property remaining on the premises at the expiration of this 90-day period (November 15, 1998) shall become the property of the City to dispose of accordingly. We will send you a second notice 30 days prior to that date as a reminder if necessary.*

You are required to continue to pay utilities (for example, electric, gas, water, etc.) for as long as you remain on the property at 1387 Hurricane Way, Adversity, AS 40241. You also are responsible for the general upkeep of your home and preserving its present condition for as long as you remain there.

In addition, you are responsible for insuring your own personal property and contents of your home, and your own safety and the safety of your guests. The City shall not be liable for any accidents or damages caused by the negligence of tenants or their guests.

Your continuing tenancy is conditioned on good and proper conduct during this 90-day period. Any violations of these conditions are grounds for immediate eviction.

If you have any questions or need additional assistance to complete your move, please call me at (111) 711-0670.

Sincerely,

Pat Keach  
Community Development Specialist

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