

**1<sup>ST</sup> MEETING OF THE EXPERT PANEL ON COST ESTIMATING  
FOR THE PUBLIC ASSISTANCE PROGRAM**

**CRYSTAL CITY MARRIOTT  
1999 JEFFERSON DAVIS HIGHWAY  
SALONS B AND C  
ARLINGTON, VA. 22202**

**June 26-28, 2001**

**AGENDA**

**June 26, 2001 (Tuesday)**

8:00 AM Continental Breakfast

9:00 AM Welcome and Introductions

Laurence Zensinger  
Expert Panel Chairperson and Designated Federal Official

Albert Ashwood  
Expert Panel Co-Chairperson

9:30 AM Administrative and Review Agenda Laurence Zensinger

9:45 AM Review Charter Laurence Zensinger  
Albert Ashwood

10:15 AM Break

10:45 AM Overview of Public Assistance Program James Walke  
and Disaster Mitigation Act of 2000

12:00 PM Lunch

1:00 PM Grant Acceleration Program Randolph Langenbach and  
(GAP) Presentation Theodore Van Kirk

2:30 PM Break

3:00 PM Cost Estimating Format (CEF) David Duffer and  
for Large Projects Presentation Brian Leap

4:30 PM Questions & Answers

5:00 PM Adjourn

**June 27, 2001 (Wednesday)**

7:00 AM Continental Breakfast

8:00 AM Panel Convenes

Objectives:

1. Further consideration and discussion of GAP and CEF.
2. Discuss current estimating techniques employed in the industry.
3. Develop workplan for how the Panel will operate.

**June 28, 2001 (Thursday)**

7:00 AM Continental Breakfast

8:00 AM Panel Convenes

Objectives:

1. Develop the best approach for fulfilling the charter of the Panel.
2. Identify the technical requirements necessary to support the Panel, and make work assignments.
3. Finalize workplan for how the Panel will operate (and make Panel member assignments).
4. Schedule the next Panel meeting.