

# FY 2010 EMERGENCY OPERATIONS CENTER (EOC) GRANT PROGRAM

## Investment Justification Scoring Worksheet

### FISCAL YEAR (FY) 2010 EMERGENCY OPERATIONS CENTER (EOC) GRANT PROGRAM INVESTMENT JUSTIFICATION SCORING WORKSHEET

The FY 2010 EOC Scoring Worksheet below will be used by the State Administrative Agency (SAA) to review and score FY 2010 EOC competitive applications consistent with the guidelines provided in the FY 2010 EOC Investment Justification and Selection Criteria as well as ensure consistency with programmatic requirements. **SAs will receive a separate, Excel-based FY 2010 EOC Scoring Worksheet upon the release of the FY 2010 Emergency Operations Center Grant Program Guidance and Application Kit.** Each applicant's final score along with the SAA's prioritization will be used to populate the Excel-based FY 2010 EOC Prioritization of Investment Justifications, also provided to SAs as a separate attachment, which will be used to determine the applicants that will advance to the Federal review process and make funding recommendations to the Secretary of Homeland Security.

<b>State/Local/Tribe</b>		
<b>Construction or Renovation Investment</b>		<b>Amount Requested</b> <span style="border: 1px solid black; width: 15%;"></span>
<b>Investment Name</b>		

#### *Scoring Legend*

<b>Did Not</b>	The applicant provided <b>no</b> response
<b>Poorly</b>	The applicant's response is <b>incomplete</b> and <b>does not</b> address all of the required information
<b>Partially</b>	The applicant's response is <b>complete</b> but <b>minimally</b> addresses all of the required information
<b>Satisfactorily</b>	The applicant's response is <b>complete</b> and <b>moderately</b> addresses all of the required information
<b>Fully</b>	The applicant's response is <b>complete</b> and <b>fully</b> addresses all of the required information

#### *I. Applicant Information (Unscored)*

##### 1. Did the applicant provide all of the required information?

- No** The applicant **did not** provide all of the required information  
**Yes** The applicant **did** provide all of the required information

**No** The applicant did not provide all of the required information

#### *II. Overall (Total of 4 possible points)*

##### 2. How well did the applicant describe, at a high level, what will be implemented and accomplished in this Investment?

- 0 = The applicant **did not** describe what will be implemented and accomplished in this Investment  
 1 = The applicant **poorly** described what will be implemented and accomplished in this Investment  
 2 = The applicant **partially** described what will be implemented and accomplished in this Investment  
 3 = The applicant **satisfactorily** described what will be implemented and accomplished in this Investment  
 4 = The applicant **fully** described what will be implemented and accomplished in this Investment

*Score*

= The applicant did not describe what will be implemented and accomplished in this Investment

#### *III. Needs Assessment (Total of 4 possible points)*

##### 3. How well did the applicant address identified deficiencies and needs within their facility assessment?

- 0 = The applicant **did not** certify that a facility assessment had been conducted  
 1 = The applicant **poorly** addressed identified deficiencies and needs within their facility assessment  
 2 = The applicant **partially** addressed identified deficiencies and needs within their facility assessment  
 3 = The applicant **satisfactorily** addressed identified deficiencies and needs within their facility assessment  
 4 = The applicant **fully** addressed identified deficiencies and needs within their facility assessment

*Score*

= The applicant did not certify that a facility assessment had been conducted

FISCAL YEAR (FY) 2010 EMERGENCY OPERATIONS CENTER (EOC) GRANT PROGRAM  
INVESTMENT JUSTIFICATION SCORING WORKSHEET

*IV. Investment Impact (Total of 6 possible points)*

**4. Did the applicant describe how the Investment will enhance emergency management capabilities?**

- 0 = The applicant **did not** describe how the Investment will enhance emergency management capabilities
- 1 = The applicant **poorly** described how the Investment will enhance emergency management capabilities
- 2 = The applicant **partially** described how the Investment will enhance emergency management capabilities
- 3 = The applicant **satisfactorily** described how the Investment will enhance emergency management capabilities
- 4 = The applicant **fully** described how the Investment will enhance emergency management capabilities

Score

= The applicant did not describe how the Investment will enhance emergency management capabilities

**5. Did the applicant address impact of the Investment on population/risk?**

- 0 = **No**, the applicant **did not** address impact of the Investment on population/risk
- 1 = **Yes**, the applicant **addressed** impact of the Investment on population/risk

Score

= No, the applicant did not address impact of the Investment on population/risk

**6. Did the applicant describe how the proposed Investment will be accomplished in a cost effective manner?**

- 0 = **No**, the applicant **did not** describe how the proposed Investment will be accomplished in a cost effective manner
- 1 = **Yes**, the applicant **described** how the proposed Investment will be accomplished in a cost effective manner

Score

= No, the applicant did not describe how the proposed Investment will be accomplished in a cost effective manner

*V. Pre-Existing Planning (Total of 9 possible points)*

**7. Did the narrative describe any pre-existing planning efforts that have taken place relative to the deficiencies noted in the facility assessment?**

- 0 = **No**, the narrative **did not** describe any pre-existing planning efforts
- 1 = **Yes**, the narrative **described** pre-existing planning efforts

Score

= No, the narrative did not describe any pre-existing planning efforts

**8. For FY 2010, a comprehensive facility assessment must comprehensively address three priority areas:**

- Architectural plans developed
- Permits are in place
- Proposed Investment explanation, including design criteria to address the identified hazards and threats

**Do the deficiencies mentioned in the facility assessment address all three aforementioned priority areas?**

- 0 = The applicant addressed **none of the three** facility assessment priority areas
- 1 = The applicant addressed **one of the three** facility assessment priority areas
- 2 = The applicant addressed **two of the three** facility assessment priority areas
- 3 = The applicant addressed **all three** of the facility assessment priority areas

Score

= The applicant addressed none of the three facility assessment priority areas

**9. Does the applicant describe how the Facility Assessment and Hazard –Resistance Guidance was utilized as part of the pre-existing planning?**

- 0 = **No**, the applicant **does not** describe how the Facility Assessment and Hazard –Resistance Guidance was utilized as part of the pre-existing planning
- 1 = **Yes**, the applicant **does** describe how the Facility Assessment and Hazard –Resistance Guidance was utilized as part of the pre-existing planning

Score

= No, the applicant does not describe how the Facility Assessment and Hazard –Resistance Guidance was utilized as part of the pre-existing planning

FISCAL YEAR (FY) 2010 EMERGENCY OPERATIONS CENTER (EOC) GRANT PROGRAM  
INVESTMENT JUSTIFICATION SCORING WORKSHEET

**10. How well did the applicant describe any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment?**

- 0 = The applicant **did not** describe any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment
- 1 = The applicant **poorly** described any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment
- 2 = The applicant **partially** described any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment
- 3 = The applicant **satisfactorily** described any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment
- 4 = The applicant **fully** described any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment

Score

= The applicant did not describe any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment

*VI. Funding Plan (Total of 4 possible points)*

**11. Did the applicant provide a funding plan?**

- 0 = No (please proceed to question 13)
- 1 = Yes (please proceed to question 12)

Score

= No (please proceed to question 13)

**12. Did the applicant make funding requests that are reasonable and justified by direct linkages to activities outlined in the Investment?**

- 0 = The applicant **did not provide** funding requests that are reasonable and justified by direct linkages to activities outlined in the Investment
- 1 = The applicant **did provide funding requests**, but there were **no direct linkages** to activities outlined in the Investment
- 2 = The applicant **provided funding requests that were** reasonable and **justified by direct linkages** to activities outlined in the Investment

Score

= The applicant did not provide funding requests that are reasonable and justified by direct linkages to activities outlined in the Investment

**13. Did the applicant complete and attach the SF 424C form?**

- 0 = **No**, the applicant **did not** complete and attach the SF 424C form
- 1 = **Yes**, the applicant **completed and attached** the SF 424C form

Score

= No, the applicant did not complete and attach the SF 424C form

*VII. Funding Sources (Total of 4 possible points)*

**14. Was a supplemental funding description provided (Unscored)?**

- No** No, a supplemental funding description was not provided (please proceed to question 16)
- Yes** Yes, a supplemental funding description was provided (please proceed to question 15)

No, a supplemental funding description was not provided (please proceed to question 16)

**15. How well did the applicant describe any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment?**

- 0 = The applicant **did not** describe any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 1 = The applicant **poorly** described any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 2 = The applicant **partially** described any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 3 = The applicant **satisfactorily** described any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 4 = The applicant **fully** described any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment

Score

= The applicant did not describe any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment

FISCAL YEAR (FY) 2010 EMERGENCY OPERATIONS CENTER (EOC) GRANT PROGRAM  
INVESTMENT JUSTIFICATION SCORING WORKSHEET

**16. Was a rationale provided as to why the requested FY 2010 EOC Grant Program funding is sufficient for the implementation and sustainment of the Investment?**

- 0 = The applicant **did not** provide a rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 1 = The applicant provided a **poor** rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 2 = The applicant provided a **fair** rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 3 = The applicant provided a **satisfactory** rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 4 = The applicant provided an **excellent** rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment

Score

0

= The applicant did not provide a rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment

*VIII. Investment Challenges (Total of 4 possible points)*

**17. Were potential Investment challenges identified with an indication of a probability of occurrence?**

- 0 = **No**, Investment challenges **were not** identified with an indication of probability of occurrence
- 1 = **Yes**, Investment challenges **were** identified with an indication of a probability of occurrence

Score

0

= No, Investment challenges were not identified with an indication of probability of occurrence

**18. In addressing Investment challenges, applicants should fulfill the following three objectives:**

- **List and describe the necessary steps and stages that will be required for successful implementation of the Investment**
- **Identify areas of possible concern or potential pitfalls in terms of Investment implementation**
- **Explain why those areas present the greatest challenge to a successful Investment implementation**

**Did the applicant's response fulfill all three objectives?**

- 0 = The applicant's response **did not fulfill any of the three** aforementioned areas of emphasis
- 1 = The applicant's response fulfilled **one of the three** aforementioned areas of emphasis
- 2 = The applicant's response fulfilled **two of the three** aforementioned areas of emphasis
- 3 = The applicant's response fulfilled **all three** aforementioned areas of emphasis

Score

0

= The applicant's response did not fulfill any of the three aforementioned areas of emphasis

*IX. Project Management (Total of 2 possible points)*

**19. The applicant should describe, at a high-level, the roles and responsibilities of the management team, governance structures, and subject matter expertise required to both manage AND implement the Investment.**

**Did the response fulfill both of these objectives (management AND implementation)?**

- 0 = The response **did not** describe management team roles and responsibilities, governance structure, and necessary subject matter expertise required to fulfill both objectives
- 1 = The response described the management team roles and responsibilities governance structure, and subject matter expertise required to **fulfill one of the two objectives (management OR implementation)**
- 2 = The response described the management team roles and responsibilities, governance structure, and subject matter expertise required to **fulfill both objectives (management AND implementation)**

Score

0

= The response did not describe management team roles and responsibilities, governance structure, and necessary subject matter expertise required to fulfill both objectives

FISCAL YEAR (FY) 2010 EMERGENCY OPERATIONS CENTER (EOC) GRANT PROGRAM  
INVESTMENT JUSTIFICATION SCORING WORKSHEET

*X. Milestones (Total of 3 possible points)*

**20. A description of major milestones should fulfill three objectives:**

- **Identify the planned start date associated with the identified milestone**
- **Identify the planned completion date when all actions related to the milestone will be completed and overall milestone outcome is met**
- **List any relevant information that will be critical to the successful completion of the milestone. Did the description of the major milestones fulfill all 3 objectives?**

**Did the description of the major milestones fulfill all three objectives?**

- 0 = The description fulfilled **none of the three** aforementioned objectives
- 1 = The description fulfilled **one of the three** aforementioned objectives
- 2 = The description fulfilled **two of the three** aforementioned objectives
- 3 = The description fulfilled **all three** aforementioned objectives

*Score*

0

= The description fulfilled none of the three aforementioned objectives

*Total Score*

**Total Investment Justification Score:**

Based on a possible score of 40, this Investment Justification scored a

0