

Tabletop Exercise #4

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How to Use This Document

This document provides exercise Facilitators with all information and materials needed to plan, conduct, and evaluate an exercise. Do the following:

1. Read through the entire exercise and supporting materials.
2. Decide how to localize the scenario in a way that reflects likely challenges in your community and tests your CERT members' skills and techniques.
3. Familiarize yourself with the flow of the exercise by thoroughly reviewing the Facilitator Guidelines. Use these guidelines to conduct the exercise.
4. Make copies of the supporting documents for participants. See the Appendix index for instructions.
5. Make copies of the *Participant Feedback Form* and ask participants to complete it after the exercise.
6. Complete the *Facilitator/Evaluator Feedback Form* after the exercise.

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CERT Drills and Exercises

The Community Emergency Response Team (CERT) Program educates ordinary people from all walks of life about disaster preparedness and weapons of mass destruction and trains them in basic disaster response skills, such as fire safety, light search and rescue, and disaster medical operation. Using the training, CERT members can assist others in their neighborhood or workplace following an event and can take a more active role in preparing their community.

The National CERT Program has developed a library of drills and exercises. These exercises have been designed in a ready-for-use format and include complete instructions, detailed lists of materials, and all supporting forms.

This document is used by the Facilitator(s) and supports the delivery of a tabletop exercise that can be customized to meet local needs.

What Is a Tabletop Exercise?

Tabletop exercises are table-based activities typically held in an informal setting and presented by the Facilitator. There is no hands-on practice or field work. This type of exercise is intended to generate discussion of various issues regarding a hypothetical, simulated emergency. Tabletops can be used to enhance general awareness, validate plans and procedures, rehearse concepts, and/or assess the types of systems needed to guide the prevention of, protection from, mitigation of, response to, and recovery from a defined incident.

Delivered in a low-stress environment, the tabletop exercise offers participants the opportunity to explore different ideas in the context of a real-world scenario. All participants should be encouraged to contribute to the discussion and be reminded they are making decisions in a “no-fault” environment.

Effective facilitation is critical to keeping participants focused on exercise objectives. The Facilitator may ask about the decisions made, including how a decision was reached or what implications a decision might have. The exercise ends either when all actions have been discussed or when the time limit is reached. Participant learning is reinforced and feedback is provided through a hot wash at the conclusion of the exercise.

For descriptions and other types of exercises for CERTs, please visit www.citizencorps.gov/cert and click on CERT Exercises.

Exercise Overview

“Tabletop Exercise #4”

Hazard: Car accident

Location: Local neighborhood

Duration: 40-60 minutes

Capabilities Exercised:

- Incident Command
- Communications
- Medical treatment area setup
- Documentation
- Sizeup

Exercise Objectives:

- Validate the decision-making process to prioritize incidents.
- Validate procedures to establish Incident Command System and assign roles,
- Assess plans and protocols for communicating between the team and professional responders, between the CERT Command Post and the field, and between team members.
- Evaluate the procedures for locating a medical treatment area.
- Validate CERT sizeup procedures.

Scenario:

It is a cold, rainy December afternoon. The temperature is in the low 40's, and it is predicted to fall as the sun goes down. Around 3:30 p.m. a vehicle attempted to pass a tanker truck and skidded in front of the truck and struck the guard rail. The truck jackknifed, causing a chain reaction of crashes behind it.

Among the vehicles involved is a school bus with 25 children on board. There is a car blocking the front door to the bus. The driver appears to be unconscious. The students in the bus are starting to panic and are trying to leave the bus through the back door. The door will not open because a pickup truck has skidded into the back of the bus, blocking the exit.

Traffic quickly backs up behind the accident. Traffic on the other side of the highway is not impeded, but many drivers slow down to look at the accident scene. A few people who were not involved in the accident get out of their cars and respond with CERT backpacks and putting on personal protective equipment (PPE).

For Exercise Staff

Exercise Synopsis:

This tabletop exercise gives the team the opportunity to:

- Discuss the process it would use to set up a Command Post and a medical treatment area.
- Prioritize how to respond to a variety of injured victims.
- Identify the presence of hazardous materials and discuss how to respond appropriately.

The focus of the exercise is on setting up an Incident Command structure and prioritizing actions based on what is known of the situation and the capabilities of the team.

These activities are performed in the context of a scenario where there has been a multi-vehicle accident on a major highway. The team is comprised of CERT members who got out of their cars and recognized each other as they grabbed their backpacks and began putting on personal protective equipment (PPE).

The team first discusses the process for setting up the Command Post and medical treatment area. Then the team develops an initial plan to respond to the situation. Once the initial plan is developed, the Facilitator pauses the exercise to discuss the plan.

After the discussion, the Facilitator passes out *Damage Assessment Forms* with information on the condition of the buildings and victims. Using this new information, the team then develops a plan for responding to the scenario.

The exercise ends either when all actions have been discussed or the time limit is reached. At the conclusion of the exercise, a hot wash helps participants review what they have learned and provides feedback on the exercise.

Exercise Materials and Staff:

- Facilitator (1 for each group of 7-10)
- Forms:
 - Local Map #1 (without vehicles identified), used during the exercise
 - Local Map #2 (with vehicles identified), used during the exercise
 - *Damage Assessment Forms*, distributed during the exercise
 - *Events and Evaluation Form for Facilitator(s) and Evaluator(s)*, used by the Facilitator(s) and Evaluator(s) during the exercise
 - *Facilitator/Evaluator Feedback Form*, completed after the exercise
 - *Participant Feedback Form*, completed after the exercise

Exercise Staff Roles:

1. *Facilitator*

The Facilitator will play three roles for this exercise.

First, the Facilitator will lead and guide the exercise by presenting information. This will keep the exercise moving forward and make sure the key decision points in the exercise are reached.

Second, the Facilitator will observe and coach. In this role, he or she will observe the group process and discussion. As the exercise unfolds, he or she may need to step in and help the team members clarify their decision making by asking questions about their thought process and the factors they considered in making choices. For example, if they placed a high priority on helping a victim who was probably dying, or if they decided to enter a building that was clearly too dangerous, work through their decision-making process so they realize the potential negative results of their decision.

The Facilitator may want to take notes on decisions made and actions taken so he or she can refer to them later. Use the *Events and Evaluation Form for Facilitator(s) and Evaluator(s)* to record notes.

Third, the Facilitator will conduct a hot wash (debrief). The purpose of the hot wash is to reinforce learning by helping participants evaluate their own decision making. It is a balance between:

- Asking participants why they made the choices they did and what they learned.
- Providing additional information and coaching.

Bear in mind that, although the Facilitator may have more experience and knowledge, participants will likely learn more if coached through their decision-making process than if they are told what they should have done.

During the hot wash and after the exercise, the Facilitator has additional responsibilities including collecting feedback on the exercise and how beneficial it was for team participants, and providing input to improve future CERT exercises.

2. *Evaluator*

The role of Evaluator is typically assumed by the Facilitator in a tabletop exercise. The primary responsibility of the Evaluator is to assess the exercise based on the events and expected actions listed on the *Events and Evaluation Form for Facilitator(s) and Evaluator(s)*. The Evaluator typically has a passive role and does not interfere with the exercise unless he or she is also playing the role of Facilitator.

Facilitator Guidelines

Step	Action	What to Say/Do
1	Prepare for the exercise.	<ul style="list-style-type: none"> • Make copies of the handouts in the Appendix. The Appendix index indicates how many copies are needed. • Make copies of the one-page Exercise Overview for each participant.
2	If necessary, organize the group into groups of 7-10.	Explain that each small group will go through the exercise together.
3	Introduce the exercise to all participants.	<p>Distribute the one-page Exercise Overview to all participants.</p> <p>Explain that the purpose of the exercise is:</p> <ul style="list-style-type: none"> • To provide an opportunity to talk through the procedures the team would implement in response to a given scenario. • To improve CERT's operational performance by practicing and validating policies, plans, procedures, and training in the risk-free environment of an exercise.
4	Review the goals of the exercise with all participants.	<p>Explain the goals of the exercise.</p> <ul style="list-style-type: none"> • Validate the decision-making process to prioritize incidents. • Validate procedures to establish Incident Command System and assign roles. • Assess plans and protocols for communicating between the team and professional responders, between the CERT Command Post and the field, and between team members. • Evaluate the procedures for locating a medical treatment area. • Validate CERT sizeup procedures.

CERT DRILLS AND EXERCISES: TABLETOP EXERCISE #4

Step	Action	What to Say/Do
5	Present the scenario to all participants.	<ul style="list-style-type: none">• It is a cold, rainy December afternoon. The temperature is in the low 40's, and it is predicted to fall as the sun goes down. Around 3:30 p.m. a vehicle attempted to pass a tanker truck and skidded in front of the truck and struck the guard rail. The truck jackknifed, causing a chain reaction of crashes behind it.• Among the vehicles involved is a school bus with 25 children on board. There is a car blocking the front door to the bus. The driver appears to be unconscious. The students in the bus are starting to panic and are trying to leave the bus through the back door. The door will not open because a pickup truck has skidded into the back of the bus, blocking the exit.• Traffic quickly backs up behind the accident. Traffic on the other side of the highway is not impeded, but many drivers slow down to look at the accident scene.• A few people who were not involved in the accident get out of their cars and respond with CERT backpacks and putting on personal protective equipment (PPE).
6	Hand out copies of Map #1 to each participant.	This map does not have the vehicles in the accident labeled.

CERT DRILLS AND EXERCISES: TABLETOP EXERCISE #4

Step	Action	What to Say/Do
7	Provide initial instructions.	<p>Ask the group how they would:</p> <ul style="list-style-type: none"> • Establish the Incident Command structure. • Choose the location for the medical treatment area. • Develop a plan to respond to the situation, including defined roles and assigned tasks. <p>Emphasize that all members of each small group will participate in the decision-making process. Each member should be prepared to make decisions as if he or she is the Incident Commander (IC), Team Leader, or other role of the CERT's Command Post Team.</p>
8	Pause and discuss the roles and tasks and provide feedback about the group's decisions.	<p>Consider the following in your discussion:</p> <ul style="list-style-type: none"> • Would anyone call 9-1-1 to make sure the accident had been reported? Who? • Will a team be dispatched to conduct an initial assessment of the rest area? • What should you consider when setting up the Command Post and medical treatment area? • Do the roles and tasks address the situation in the best way possible? • Have all leadership roles been filled? • Have Search and Rescue (SAR) groups been designated and documented? • Are the SAR assignments reasonable?

CERT DRILLS AND EXERCISES: TABLETOP EXERCISE #4

Step	Action	What to Say/Do
<p align="center">9</p>	<p>Resume the exercise by distributing the <i>Damage Assessment Forms</i> to each SAR group.</p> <p>NOTE: The map given to the team (Map #1) does not label the vehicles in the accident. The CERT IC should have labeled the map before sending out SAR groups. If the CERT IC did label the map, label the <i>Damage Assessment Forms</i> using the CERT IC's labels and Map #2 before you distribute them. The forms are in numerical order as shown on Map #2.</p> <p>If Map #1 wasn't labeled by the team, distribute the <i>Damage Assessment Forms</i> without labels and observe to see what challenges the team faces as a result. Discuss these issues as appropriate.</p>	<p>Tell the group that the SAR groups have completed their search and have brought back <i>Damage Assessment Forms</i>. Instruct the group to review the <i>Damage Assessment Forms</i>.</p> <p>NOTE: If a team was dispatched to survey the rest area, include the <i>Damage Assessment Form</i> for the rest area.</p>
<p align="center">10</p>	<p>Ask the group to develop a plan of action to rescue the victims.</p>	<p>Explain that the plan of action should address the situation as they now understand it. The IC should be designated and he or she should ask for input from the group as if everyone has a role on the Command Post Team.</p>

CERT DRILLS AND EXERCISES: TABLETOP EXERCISE #4

Step	Action	What to Say/Do
11	Observe the discussion and decision-making process.	If the team did not survey the rest area, give them the rest area <i>Damage Assessment Form</i> and ask how this information might change the plan. NOTE: Coaching points are provided in Step 16.
12	Review the plan of action with the team. Discuss the implications of their decisions as appropriate. Discuss if the team's priorities are based on the needs of the situation and if the team has the capability of achieving their plan.	Consider the following in your discussion: <ul style="list-style-type: none"> • Were victims correctly prioritized? • Were adequate personnel assigned for each rescue operation? • What materials might have been needed for each rescue? Where would they come from? • How might the SAR groups have communicated with the CERT IC?
13	The Fire Department has finally arrived. They were delayed by the traffic jam caused by the accident. The Fire Department Officer asks the CERT IC for a detailed situation report. NOTE: You may choose to have someone play the role of the Fire Department Officer for this discussion.	Ask the group how they would respond if the Fire Department Officer should ask the CERT IC questions such as: <ul style="list-style-type: none"> • How many vehicles were involved in the incident? • How many people were injured? • What was the extent of their injuries? • Where are the victims now? • Are there any critically injured victims who need immediate treatment? • Have all the injured victims been brought to a central location? • Are all your teams back and safe? How do you know?
14	Terminate the exercise when the time has run out, or most of the small groups have developed a final plan of action.	

CERT DRILLS AND EXERCISES: TABLETOP EXERCISE #4

Step	Action	What to Say/Do
15	Conduct the hot wash with all participants and staff members.	<ul style="list-style-type: none">• Since documentation is a key part of every team response, ask specific questions during the hot wash that would likely require the group to refer to documentation for answers. Questions might include:<ul style="list-style-type: none">○ How were team members divided into functional teams?○ What actions were taken and by whom?○ Why were certain actions taken?○ When did they do this?○ What conditions did they find?○ What did you do next?○ What forms or methods would you use in a real event to document status and additional needs?○ What worked well and what did not?• NOTE: Documentation may be done in a variety of ways – from structured forms, to notes on scrap cardboard, to writing on the back of a hand. The format isn't important, but retaining the information is.

CERT DRILLS AND EXERCISES: TABLETOP EXERCISE #4

Step	Action	What to Say/Do
16	Provide coaching to the participants as appropriate.	<p>Coaching points you may want to bring up to the group if not already mentioned include:</p> <ul style="list-style-type: none"> • The two most important goals for team members are: Protect yourself first, and then do the greatest good for the greatest number of people. All other decisions flow from these two considerations. • Command Post and medical treatment area – Did the group consider wind direction? Are they a safe distance away from the crash site and any potential fires? • How did the group acquire additional resources?
17	Distribute the <i>Participant Feedback Form</i> to all participants.	Ask participants to complete the form.
18	Distribute the <i>Facilitator/Evaluator Feedback Form</i> .	Ask all Facilitators/Evaluators to complete the form.

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Appendix

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Index of Forms and Materials

Local Map #1 (without vehicles identified) (1 page): 1 copy per participant is distributed during the exercise

Local Map #2 (with vehicles identified) (1 page): 1 copy per participant is distributed during the exercise

Damage Assessment Forms (8 pages): 1 set per team is distributed during the exercise

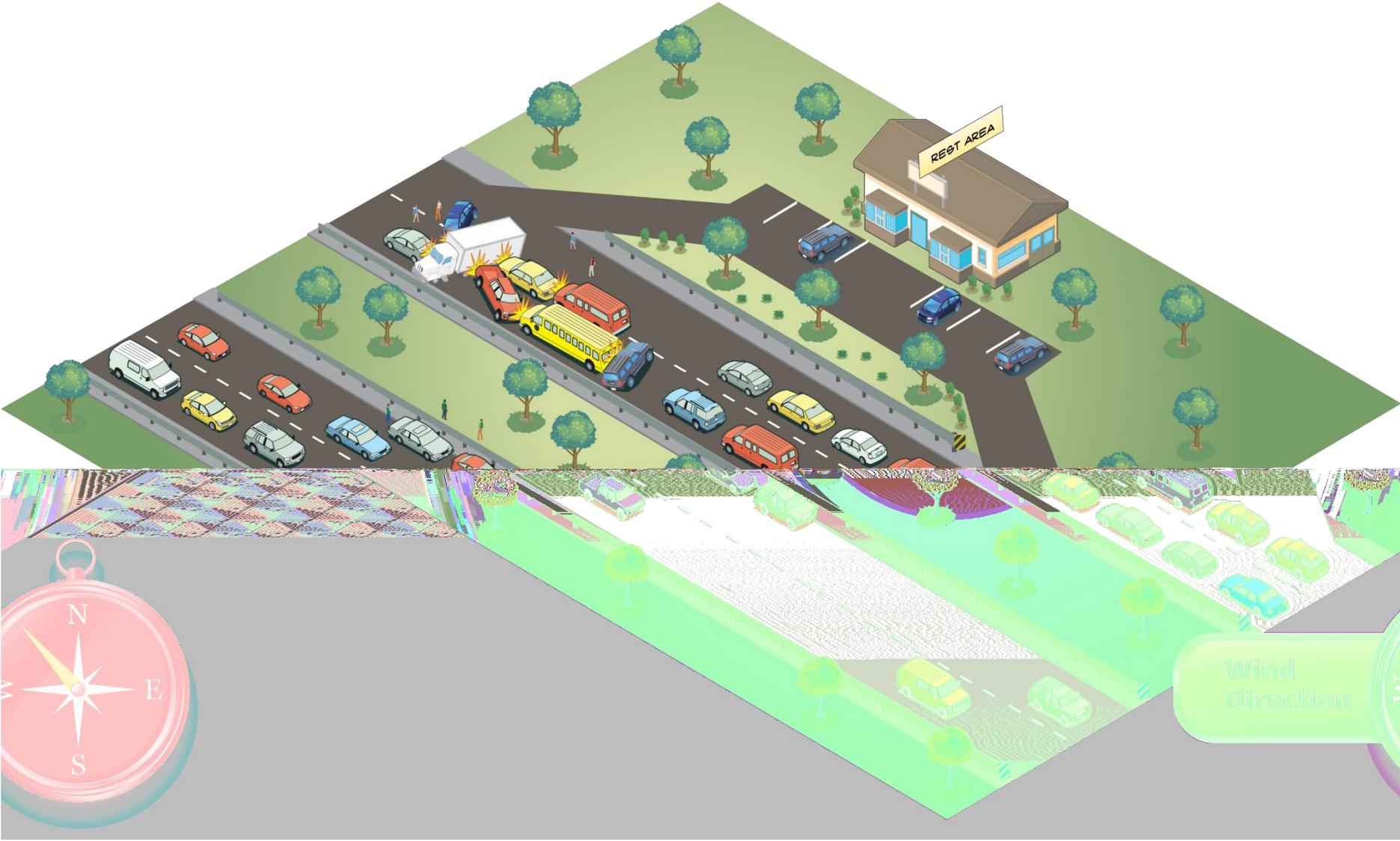
Events and Evaluation Form for Facilitator(s) and Evaluator(s) (3 pages): 1 copy per Facilitator and Evaluator is distributed before the exercise

Facilitator/Evaluator Feedback Form (1 page): 1 copy per Facilitator and Evaluator is distributed after the exercise

Participant Feedback Form (1 page): 1 copy per participant is distributed after the exercise

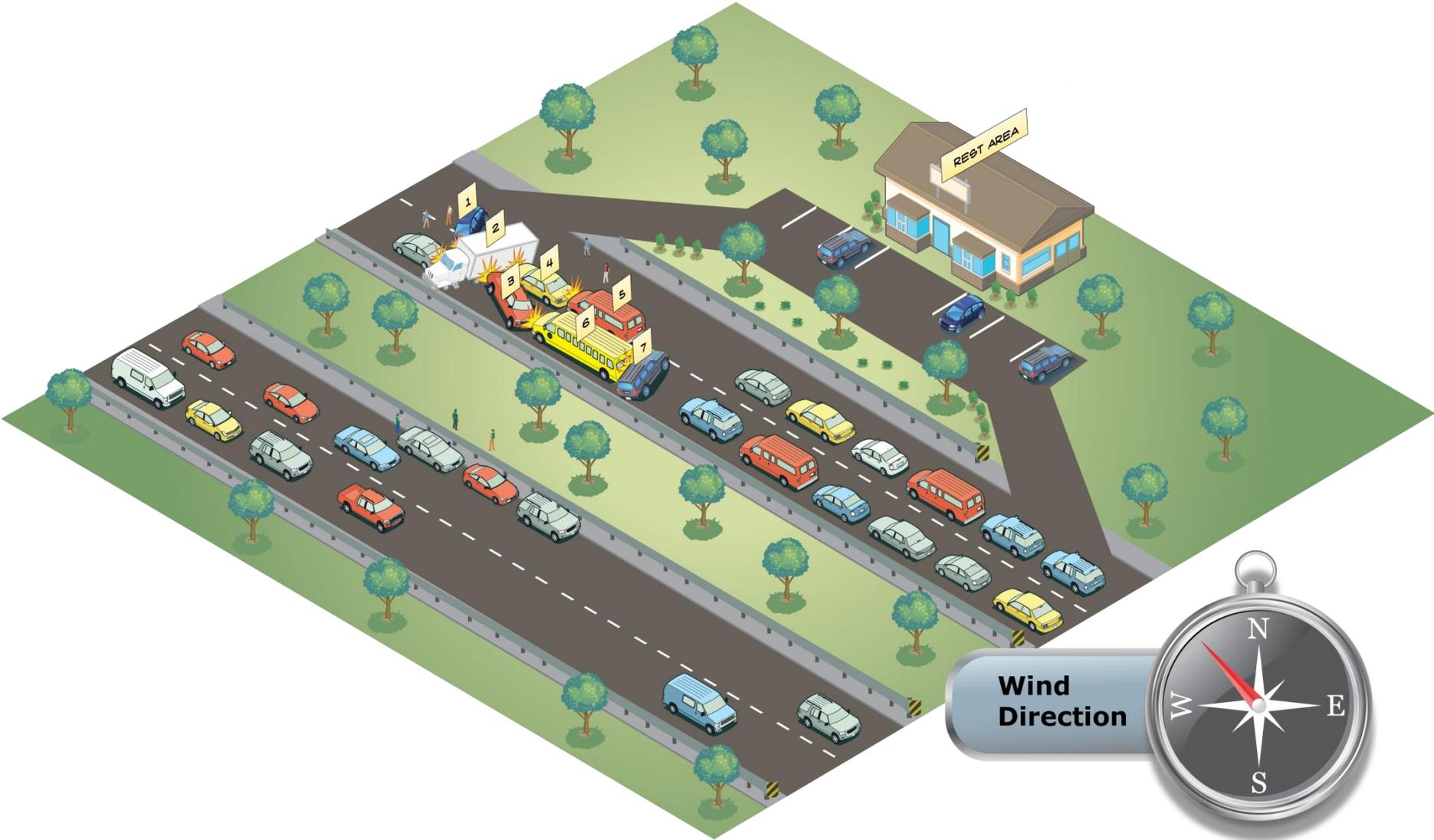
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Local Map #1



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Local Map #2 (For Facilitator/Evaluator only)



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DAMAGE ASSESSMENT FORM	CERT	DATE
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LOCATION

SIZE UP
(check if applicable)

FIRES		HAZARDS				STRUCTURE		PEOPLE			ROADS		ANIMALS		
BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	DAMAGED	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	INJURED	TRAPPED	ROAMING
						X		X			X				

OBSERVATIONS

*car has extensive front-end damage and is partially over the guard rail.
Victim on the ground by the car. Status: Delayed
Victim is conscious, but is in great pain, with a probable broken leg.*

CERT MEMBER: *John*

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DAMAGE ASSESSMENT FORM	CERT	DATE
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LOCATION

SIZE UP
(check if applicable)

FIRES		HAZARDS				STRUCTURE		PEOPLE			ROADS		ANIMALS		
BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	DAMAGED	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	INJURED	TRAPPED	ROAMING
						X		X			X				

OBSERVATIONS

Truck seems to have hit the guard rail and then jackknifed. Back of truck is blocking the highway. Cab is locked. Driver is unconscious. He is not responsive to our shouting and banging. His left arm is distorted and his sleeve is very bloody.

CERT MEMBER: <i>Debbie</i>	PAGE <u> 1 </u> OF <u> 1 </u>
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DAMAGE ASSESSMENT FORM	CERT	DATE
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LOCATION

SIZE UP
(check if applicable)

FIRES		HAZARDS				STRUCTURE		PEOPLE			ROADS		ANIMALS		
BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	DAMAGED	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	INJURED	TRAPPED	ROAMING
						X		X				X			

OBSERVATIONS

Car is pinned against the truck. Driver is unresponsive. No pulse or breathing detected. No visible injuries - heart attack?

CERT MEMBER: *Sarah*

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DAMAGE ASSESSMENT FORM	CERT	DATE
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LOCATION

SIZE UP
(check if applicable)

FIRES		HAZARDS				STRUCTURE		PEOPLE			ROADS		ANIMALS		
BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	DAMAGED	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	INJURED	TRAPPED	ROAMING
						X		X	X			X			

OBSERVATIONS

car is wedged between the bus and another vehicle. Heavy damage front and rear, but doors are operable.

Driver: Minor injuries, was outside the vehicle when we arrived shouting that his wife needs help. Very persistent - kept getting in our way. Refused to leave her and come back with us.

Passenger: Immediate - not wearing seatbelt, seems to have hit the windshield. She is disoriented and can't answer simple questions. Both legs seem to be injured - tried to lift her out of the car and she screamed.

CERT MEMBER: Micah	PAGE <u>1</u> OF <u>1</u>
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DAMAGE ASSESSMENT FORM		CERT					DATE								
LOCATION															
SIZE UP (check if applicable)															
FIRES		HAZARDS				STRUCTURE		PEOPLE			ROADS		ANIMALS		
BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	DAMAGED	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	INJURED	TRAPPED	ROAMING
						X		X							
OBSERVATIONS															
<p>Truck has rear-ended the car in front of him. Then the bus hit him. Driver got out through the passenger door and collapsed.</p> <p>victim is immediate - has severe cut on left arm, heavy bleeding, and is in shock.</p>															
CERT MEMBER: <i>Steve</i>										PAGE <u>1</u> OF <u>1</u>					

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DAMAGE ASSESSMENT FORM	CERT	DATE
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LOCATION

SIZE UP
(check if applicable)

FIRES		HAZARDS				STRUCTURE		PEOPLE			ROADS		ANIMALS		
BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	DAMAGED	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	INJURED	TRAPPED	ROAMING
								X	X			X			

OBSERVATIONS

School bus - driver is unconscious and slumped in the front seat. There are about 20 kids on board. Some cuts and bruises, but nothing major. They are starting to panic because both doors are blocked by other vehicles and they can't get off the bus.

CERT MEMBER <i>Delicia</i>	PAGE <u> 1 </u> OF <u> 1 </u>
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DAMAGE ASSESSMENT FORM	CERT	DATE
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LOCATION

SIZE UP
(check if applicable)

FIRES		HAZARDS				STRUCTURE		PEOPLE			ROADS		ANIMALS		
BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	DAMAGED	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	INJURED	TRAPPED	ROAMING
						X					X				

OBSERVATIONS

This is a pickup truck. It has slid against the back door of the bus. The driver side window is broken and there is a lot of glass in the vehicle. The driver is not in the truck - not sure where he is. The vehicle doesn't seem damaged other than the driver's side door and window.

CERT MEMBER: *John*

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DAMAGE ASSESSMENT FORM	CERT	DATE
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LOCATION
REST AREA

SIZE UP
(check if applicable)

FIRES		HAZARDS				STRUCTURE		PEOPLE			ROADS		ANIMALS		
BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	DAMAGED	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	INJURED	TRAPPED	ROAMING
											X				

OBSERVATIONS

Rest area has a large, level parking lot and a tourist information building with a large lobby. There is a well-stocked first aid kit, which we brought back with us. There is a small office, with a telephone and a TV set. There are two outdoor water faucets, as well as restrooms in the building.

CERT MEMBER: <i>John</i>	PAGE <u>1</u> OF <u>1</u>
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Events and Evaluation Form for Facilitator(s) and Evaluator(s)

Message/Event	Expected Action	Actual Observed (To be filled in by Evaluators during the exercise)
Establish command structure. [ICS]	Survey the volunteers to see who has experience with various CERT roles. Consider experience when assigning roles.	Time completed: _____ Completion: No ____ Yes ____ Partial ____ Notes:
Team communicates with 9-1-1. [Communications]	Incident Commander establishes communication and keeps emergency services informed.	Time completed: _____ Completion: No ____ Yes ____ Partial ____ Notes:
Set up Incident Command Post and medical treatment area. [ICS]	Teams consider geographic location and safety when choosing locations for Command Post and medical treatment area.	Time completed: _____ Completion: No ____ Yes ____ Partial ____ Notes:

Message/Event	Expected Action	Actual Observed (To be filled in by Evaluators during the exercise)
Team conducts sizeup of accident site. [Sizeup]	Team sent to do an initial assessment of the accident site.	Time completed: _____ Completion: No ____ Yes ____ Partial ____ Notes:
Develop a SAR plan. [ICS]	Assign SAR groups to assess damage and triage victims.	Time completed: _____ Completion: No ____ Yes ____ Partial ____ Notes:
Develop a SAR plan. [ICS]	Review <i>Damage Assessment Forms</i> . Prioritize victims.	Time completed: _____ Completion: No ____ Yes ____ Partial ____ Notes:

Message/Event	Expected Action	Actual Observed (To be filled in by Evaluators during the exercise)
Develop a SAR plan. [ICS]	Develop rescue plan based on correct prioritization of victim injuries.	Time completed: _____ Completion: No ____ Yes ____ Partial ____ Notes:

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Facilitator/Evaluator Feedback Form

Exercise Name:

Exercise Date:

Name (Optional):

Role (Optional):

CERT/Organization:

- Please rate, on a scale of 1 to 5, your overall assessment of the exercise relative to the following statements, with 1 indicating strong disagreement with the statement and 5 indicating strong agreement.

Assessment Factor	Strongly Disagree			Strongly Agree	
The exercise was well structured and organized.	1	2	3	4	5
The exercise scenario(s) was plausible and realistic.	1	2	3	4	5
The Facilitator(s) was knowledgeable about the area of play and kept the exercise on target.	1	2	3	4	5
The exercise documentation provided to assist in preparing for and participating in the exercise was useful.	1	2	3	4	5
This exercise allowed the CERT to practice and improve priority capabilities.	1	2	3	4	5
This exercise helped the CERT identify strengths and weaknesses in the execution of plans, protocols, and procedures.	1	2	3	4	5

- Based on today's exercise, list observed key strengths and/or areas that need improvement.

Strengths: _____

Areas for improvement: _____

- Please provide recommendations on how this exercise or future exercises could be improved or enhanced.

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Participant Feedback Form

Exercise Name:

Exercise Date:

Name (Optional):

CERT/Organization:

1. Please rate, on a scale of 1 to 5, your overall assessment of the exercise relative to the statements provided below, with 1 indicating strong disagreement with the statement and 5 indicating strong agreement.

Assessment Factor	Strongly Disagree			Strongly Agree	
The exercise was well structured and organized.	1	2	3	4	5
The exercise scenario(s) was plausible and realistic.	1	2	3	4	5
The exercise documentation provided to assist in preparing for and participating in the exercise was useful.	1	2	3	4	5
This exercise allowed me to practice and improve priority capabilities.	1	2	3	4	5
This exercise helped my CERT identify strengths and weaknesses in the execution of plans, protocols, and procedures	1	2	3	4	5
After this exercise, I believe my CERT is better prepared to deal successfully with the scenario(s) that was exercised.	1	2	3	4	5

2. Based on today's exercise, list observed key strengths and/or areas that need improvement.

Strengths: _____

Areas for improvement: _____

3. Please provide recommendations on how this exercise or future exercises could be improved or enhanced.

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