

November 25, 2008

RE: Closeout of Grant Award
FY2005 Homeland Security Grant Program, 2005-GE-T5-0031
State Grant No.: «GrantNo»

«Signatory», «STitle»
«Jurisdiction»
«Saddress»
«SCity»

Dear «Sdear»:

We have received, reviewed and approved the final narrative, financial and property inventory reports. It's been determined all applicable administrative actions and project deliverables have been completed for your **FY2005 Homeland Security Grant Program** grant number 2005-GE-T5-0031 for the performance period 10/01/2004 to 03/31/2008.

We have officially closed your agreement per applicable grant program guidance.

Sub-recipients are required to retain grant records and documentation for three (3) years from the State's grant close-out date of **November 11, 2008** to the Department of Homeland Security or three (3) years from our last federal audit, whichever is later.

Property/Equipment Inventory Reports are required annually by January 20 until disposition of all property/equipment purchased with these grant funds with a fair market per-unit value of \$5,000, is transferred, replaced, or otherwise disposed of with prior approval by the Division of Homeland Security and Emergency Management.

If you have any questions regarding this final closeout, please contact the Grants Administrator at (907) 428-7000 or 1-800-478-2337.

Sincerely,

Roberta Carney

cc: «ProjectMgr», Jurisdiction Project Manager
«Finance», Jurisdiction Chief Financial Officer
DHS&EM Grant File