

# NIMS STEP

## Assessor Program

The National Preparedness Directorate (NPD) has developed a program to assist responders identify products that adhere to national interoperability standards and the concepts and principles of the National Incident Management System (NIMS).

The program, called the NIMS Supporting Technology Evaluation Program (NIMS STEP), provides objective evaluations of supporting technologies. Evaluation activities are designed to expand technology solutions, and provide the emergency response community with a comprehensive process to assist in the purchasing of information technology.

The NIMS STEP Assessor Program aims to involve state and local emergency management officials and responders in the evaluation program. Their involvement is intended to provide insights into responder needs and real-world applications and challenges associated with information technology. Officials that participate as an assessor learn about new incident management technologies, and gain an understanding of interoperability standards and NIMS concepts for the benefit of their jurisdiction.

Assessors will work as part of a team to evaluate new and emerging technologies within their discipline/response field. Participants will need to be available up to four days, depending on the complexity of the product under evaluation. Although some evaluations may be conducted remotely, most take place at the NIMS Support Center (NIMS SC) in Somerset, Kentucky. The NIMS SC will reimburse volunteers for allowable travel, meal and incidental costs.

State and local emergency managers and responders are encouraged to apply for an assessor position by visiting the program website at: [www.nimsstep.org](http://www.nimsstep.org) or by contacting staff at: [nimsstep@nimssc.net](mailto:nimsstep@nimssc.net).



### Assessor Qualifications:

Each evaluation relies on the participation of qualified personnel that meet the following minimum qualifications:

- Five or more years of experience in emergency management, response or recovery.
- Experience in responding to real-world incidents.
- Experience using incident management software systems during exercises and/or real world incidents.
- Completed the following courses: IS-100, IS-200, IS-700, IS-800B and ICS-300.
- Proficient in basic Microsoft Office applications and capable of clearly documenting findings.



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