



FEMA



Summary:

Procedure Memorandum No. 66: Flood Insurance Study Report Alignment to Digital Vision

Audience

The primary intended audience for this guidance is FEMA Regions and mapping partners, including Production and Technical Services Contractors (PTS), Cooperating Technical Partners (CTPs), and Other Federal Agencies (OFAs) contracted to produce FIS Reports.

Purpose

The Flood Insurance Study Report (FIS) was revised to align more closely to FEMA's Digital Vision and to improve overall usability. *Procedure Memorandum No. 66: Flood Insurance Study Report Alignment to Digital Vision* provides standards and templates for Mapping Partners to use in producing new FIS Reports.

Appendix K and Appendix L of the Guidelines and Standards for Flood Risk Analysis and Mapping have been updated to align more closely with FEMA's digital vision and to incorporate changes that improve the usability of the Flood Insurance Rate Maps (FIRMs) and FIRM Databases. However, Appendix J (Format and Specifications for Flood Insurance Study Reports) has not been updated. Therefore, standards provided in Appendix J needed to be updated to align the FIS Report to the updates being made to Appendices K and L in an effort to move towards FEMA's digital vision.

Procedure Memorandum No: 66 provides standards and guidance to Regions and mapping partners on the formatting changes to the FIS Report and provides an editable template for the production of the updated FIS Report. It also outlines the link between the tables within the FIRM Database and tables in the FIS Report that will allow for a more automated and streamlined production process to be implemented in the future.

FEMA Regions must implement this Procedure Memorandum (i.e. begin using the updated FIS Report template) for all newly contracted studies beginning in FY2012. It is also highly recommended that the updated FIS Report template be used for studies contracted in FY2011 that are not preliminary yet and the mapping partner has not yet begun production of the draft FIS Report. The decision to apply this procedure memorandum to studies contracted in FY2011 is up to the Regional discretion.

Through implementation of this procedure memorandum, it is expected that FIS Reports will be produced more consistently across the nation and will be more easily searchable and readable by community officials, floodplain administrators, and other end users. It is also anticipated that the change in organization and formatting of the Report will allow for it to be more easily prepared by mapping partners, which will result in cost savings over the life of the program.

Risk MAP Guidance

This document is a component of Risk MAP Guidance. The Risk MAP program is managed by FEMA to develop flood risk information and work with communities to help them understand and act on the data to manage the risks. Risk MAP Guidance defines the product and process standards and best practices for the program:

- Standards are contained in the document "Guidelines and Standards for Flood Risk Analysis and Mapping" (G&S document) which primarily contain standards, but currently substantial best practice information are also included.
- Procedure Memos supersede portions of the G&S document or address new issues not currently covered. In most cases they will be integrated into the G&S document over time.
- Operating Guidance describes best practices that support the Risk MAP standards.

RiskMAP
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