

Scope of Work and Environmental & Historic Preservation

You can help expedite the environmental portion of your project review by including any or all of the following existing documents in your project application.

These will help the reviewers screen your project and aid them in making expedited decisions as to what laws may or may not apply. They will also help you see and anticipate the environmental concerns that may be present.

- A clearly written description project scope of work for the entire project, including any elements not federally funded or not funded by FEMA, that are likely to be done as part of the project in the foreseeable.
 - Include any maps, studies, plans, drawings, sketches schematics, etc., as may be available, to help understand the entire project.
 - Clearly identify changes in footprints, ground disturbance and areas in the project description.
 - For more complex projects or projects where impacts are likely, impacts viable alternatives considered should be described.
- Precise location of project (street address, city, State, longitude and latitude)
- Dates of construction for any properties (building and structures such as bridges, dams, culverts) that appear to be 45 years of age or older
- Description of natural features, resources, or potential adverse impacts at or near project site (water bodies, historic or cultural resources, vegetation, undisturbed lands)
- Detailed project description
- Special project elements such as use of heavy equipment, location of access roads and staging areas, or new construction on previously undisturbed ground
- Photos as required showing the proposed project area in the context of its surroundings. If the project is building, show all sides of the entire building (at least from opposite corners), and the context of the building in its setting including the surrounding buildings and grounds. If the project is in a rural area, show the project site in the foreground with the surroundings in all four directions in the background.
- Location maps (e.g., USGS maps, or other suitable maps), as necessary, to show the project in the context of its surroundings. For projects in rural areas or for projects with ground disturbing activities, USGS maps are required.
- Letters of correspondence with resource or regulatory agencies (examples: U.S. Fish and Wildlife, U.S. Army Corps of Engineers)
- Any applicable studies, plans, drawings, surveys, or sketches of project or project area