

## Emergency Operations Center (EOC) Skillset: Policy Group

### Major Tasks:

Demonstrate an understanding of the authorities, policies, priorities, and capabilities, constraints, and limitations of the organization/jurisdiction you represent

Demonstrate an understanding of the coordinated response/Unified Command and the roles and responsibilities of the parties involved

*Policy Group note: EOC skillset common tasks and leadership tasks do not apply to members of the Policy Group.*

### **Major Task: Demonstrate and understanding of the authorities, policies, goals, priorities, capabilities, constraints, and limitations of the organization/jurisdiction represented**

TASKS	CODE	EVALUATOR INITIALS AND DATE
1. Provide guidance on strategic priorities and resource support.	E, F, I	
2. Demonstrate knowledge of your organization's financial and legal regulations and general authorities.	E, F, I	
3. Demonstrate knowledge of the whole-community concept and of the impacted community's cultural sensitivities.	E, F, I	
4. Demonstrate awareness of the capabilities of your organization.	E, F, I	
5. Request and participate in relevant meetings and briefings.	E, F, I	
6. Work with legal counsel and EOC leadership to ensure informed decision-making.	E, F, I	
7. Authorize protective measures for life and safety, such as curfew and evacuation recommendations, based on legal authorities.	E, F, I	
8. Provide guidance and authorization for information sharing with external agencies and the public.	E, F, I	
9. Participate in After Action Reviews and the performance improvement process.	E, F, I	
10. Interact, as necessary, with external government contacts, including those at the state, local, tribal, territorial, and Federal levels.	E, F, I	

### **Major Task: Demonstrate and understanding of coordinated response/Unified Command and the roles and responsibilities of the parties involved**

TASKS	CODE	EVALUATOR INITIALS AND DATE
11. Demonstrate awareness of rules and regulations of the impacted community.	E, F, I	

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<b>TASKS</b>	<b>CODE</b>	<b>EVALUATOR INITIALS AND DATE</b>
<b>12.</b> Participate in organizational training and exercises.	E, F, I	
<b>13.</b> Help establish and promulgate policy decisions.	E, F, I	
<b>14.</b> Monitor objectives, strategies, and tactics for the current operational period.	E, F, I	
<b>15.</b> Activate plans, Memorandums of Understanding (MOU), Memorandums of Agreement (MOA), and mutual aid agreements, as necessary.	E, F, I	