

Course title: “Procurement Under FEMA Awards: *Requirements for Recipients and Subrecipients When Procuring Services and Supplies with Funding under Stafford Act Grant Programs.*”

Target audience: State, Local, and Tribal emergency management personnel, and private non-profit entities

Course length: 4 hours

Course goal: Reduce applicant violations of the Federal procurement regulations by training participants on the Federal procurement requirements set forth at 2 C.F.R. §§ 200.317 through 200.326 (the “Uniform Rules.”)

Course description: The Procurement Disaster Assistance Team (PDAT) is a group of attorneys within the FEMA Office of Chief Counsel that trains and advises Public Assistance staff on the Federal procurement requirements; works with Public Assistance staff to provide training and guidance to recipients and subrecipients on the Federal procurement requirements; and, when requested, provides general guidance regarding concerns with proposed recipient or subrecipient procurement actions.

Violations of the Federal procurement requirements can result in reduced Federal grant funding. This training will focus on the requirements set forth in the Uniform Rules so that participants can identify and avoid potential violations of the Federal procurement requirements. Topics include: overview and use of contracts by grantees and subgrantees; procurement by a Tribal, state, local governments, hospitals, institutions of higher education and other nonprofit organizations; competition; methods of procurement; cost or price analysis; contractor bonding requirements; contract provisions.