



# FEMA Region V Youth Preparedness Council

## Application Form

### PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 1 hour and 25 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is voluntary. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-NW94) NOTE: Do not send your completed form to this address.

**APPLICATIONS MUST BE RECEIVED BY November 18, 2016 11:59 P.M. CDT.**

Please save this file with the name “[Applicant’s First Name]\_[Applicant’s Last Name]\_ApplicationForm”, e.g., Sarah\_Smith\_ApplicationForm.

*Your information is being collected solely for use by FEMA with regards to the Regional Youth Preparedness Council open applications. Your information will not be shared with or used by any external entity unless prior permission is given.*

## APPLICANT INFORMATION

### PERSONAL INFORMATION

|  |       |    |
|--|-------|----|
| Name   |       |    |
| Date of Birth  | Age   |    |
| Street Address   |       |    |
| City   | State |    |
| ZIP/Postal Code  |       |    |
| Email Address  |       |    |
| Phone Number   |       |    |
| Parent’s/Guardian’s Name and Phone Number  |       |    |
| FEMA Region V State (IL, IN, MI, MN, OH, or WI)  |       |    |
| Grade level (Students in grades 8-12 are eligible)   |       |    |
| Have you previously applied to the FEMA’s national Youth Preparedness Council? If yes, when did you apply? | Yes   | No |
| How did you hear about the Council?  |       |    |
| Would you like to receive information from FEMA about other preparedness opportunities?                    | Yes   | No |



# NARRATIVE RESPONSES

Please respond to the following questions/topics, in **EITHER written OR video** form. If responding in writing, complete the fields below, noting the character limit for each response. If responding in video, please be sure to address all five (5) questions/topics in your video. Please keep your video under 20 minutes in length. You may include the video file as an attachment to your application email using the file naming convention “[Applicant’s First Name]\_[Applicant’s Last Name]\_Video”, e.g., Joe\_Jones\_Video.

**OR** you may upload your video to a video-sharing website (e.g., YouTube) and provide the link in the box below.

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Video Link:

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1. Why are you a good candidate to join the Youth Preparedness Council? What impact will you have while on the Council? (Max 1,500 characters)

2. What do you hope to gain from your experience serving on the Council? (Max 700 characters)

3. Please describe up to three (3) examples of your youth preparedness-related and/or disaster-related experiences. These may include experiences with preparedness programs, disasters, and/or disaster response. (Max 700 characters each)

4. There are five (5) areas of engagement for Youth Preparedness Council activities:
- **Projects:** Council members implement projects in their schools or communities.
  - **Partnerships:** Whether working with other youth-serving organizations or incorporating youth preparedness into other programs, Council members seek to spread awareness of preparedness to a wider audience.
  - **Events:** In-person activities and interactions are a great way to share youth preparedness information, whether done in conjunction with other events or as a standalone activity.
  - **Public Speaking/Outreach:** Council members spread the word on youth preparedness through public speaking, social media, media interviews, and other events and media as appropriate.
  - **Publishing:** Council members spread the message of preparedness via written content; these pieces may be published locally, regionally, or nationally. Council members may also contribute to FEMA blog posts or other materials.

**Please describe any experience you have in one (1) or more of these five (5) engagement areas.** (Max 1,800 characters)

5. Each Council member is required to complete at least one (1) self-selected individual local or regional youth preparedness-related project during his or her time on the Council. It is expected that members' projects will align to one (1) or more of the areas of engagement referenced previously (Projects, Partnerships, Events, Public Speaking/Outreach, and Publishing). For examples of the types of projects that current Council members are completing, please visit [www.ready.gov/youth-preparedness-council](http://www.ready.gov/youth-preparedness-council).

Please propose a local or regional project that you might complete as a member of the Youth Preparedness Council, and explain how it aligns to one (1) or more of the areas of engagement. Please note that if you are selected for the Council, you will have the opportunity to revise your proposed project, if desired. (Max 1,500 characters)

## TWO (2) LETTERS OF RECOMMENDATION

You must attach two (2) letters of recommendation as part of a complete, eligible application. At least one (1) letter of recommendation must be from an adult who can speak to your experience with preparedness and/or disaster(s). The second letter of recommendation should be from an adult who is familiar with your involvement in the community. Examples of adults who may write letters of recommendation include group leaders, teachers, advisors/counselors, school administrators, coaches, employers, community or faith leaders, local first responders, or Citizen Corps Council or CERT Program members. You may not submit letters written by family members, relatives, guardians, etc.

Letters of recommendation must be submitted in PDF format, and must use the file naming conventions “[Applicant’s First Name]\_[Applicant’s Last Name]\_Recommendation1” and “[Applicant’s First Name]\_[Applicant’s Last Name]\_Recommendation2”, e.g., Joe\_Jones\_Recommendation2.

| LETTERS OF RECOMMENDATION          |  |
|------------------------------------|--|
| Written By (Last name, First name) |  |
| Relationship to applicant          |  |
| Written By (Last name, First name) |  |
| Relationship to applicant          |  |

## ACADEMIC STANDING

Being a Youth Preparedness Council member is a rewarding and exciting experience, but it is also time-intensive. It is important that Council members use time management skills to balance school, extracurricular activities, and their involvement in the Council. Please submit academic records (e.g., report cards, transcripts) that demonstrate your good academic standing for the current (2016-2017) and previous (2015-2016) school years.

Academic records must be submitted in PDF format, and must use the file naming convention “[Applicant’s First Name]\_[Applicant’s Last Name]\_Academic”, e.g., Joe\_Jones\_Academic.

# SUPPLEMENTAL MATERIALS

Supplemental materials are welcome but not required. Possible supplemental materials include news about a preparedness or disaster response activity in which you participated, preparedness materials that you developed, or pictures and video of a preparedness activity in which you participated. Videos uploaded to video-sharing websites (e.g., YouTube) may be included by providing direct links. Below, please identify any other files or links that you will be submitting with your Youth Preparedness Council application. Please provide a brief description of each file or link. Each attachment of supplemental materials must use the file naming convention

“[Applicant’s First Name]\_[Applicant’s Last Name]\_Supplement1”,

“[Applicant’s First Name]\_[Applicant’s Last Name]\_Supplement2”, etc., e.g., Sarah\_Smith\_Supplement2.

|              |  |
|--------------|--|
| File Name 1: |  |
| Description: |  |
| File Name 2: |  |
| Description: |  |
| File Name 3: |  |
| Description: |  |

## SUBMITTING YOUR APPLICATION

The complete application—one (1) application form, one (1) video response (if applicable), two (2) letters of recommendation, academic records, and any optional supplemental materials—must be sent in one (1) email to

FEMA-RV-CommunityPreparedness@fema.dhs.gov. The subject line of the email must be:

“[Applicant’s First Name]\_[Applicant’s Last Name]\_YPCApplication”, e.g., Joe\_Jones\_YPCApplication.

All attachments must use the file naming conventions provided in this application.

**Applications must be received no later than November 18, 2016 11:59 p.m. CDT.**