



Federal Insurance and Mitigation Administration

Entering Strategic Funds Management Projects into NEMIS

There are two options for entering Hazard Mitigation Grant Program (HMGP) projects that use Strategic Funds Management (SFM) into the National Emergency Management Information System (NEMIS).

For example: Main County, through the state, has developed a HMGP application to acquire and remove 50 residential structures from the Special Flood Hazard Area. The project’s total cost is \$6,332,850.

- Option A (by activity type) gives the option to enter the line items according to activity to be performed.
- Option B (by property site) gives the option to enter the line items by property.

The two options are displayed below with screenshots from NEMIS.

Option A (by activity type):

The project has been divided into five increments based on the subgrantee’s work schedule and projected obligation dates. Each line item will be itemized according to activity. The first line item of the budget includes property management, title searches, appraisals, legal and other administrative actions for all 50 properties. The remaining line items will be for closing, acquisition, demolition and utilities. Based on the work schedule, the subgrantee estimates that 10 to 15 properties will be acquired at each consecutive quarter. The respective line items will be selected for obligation based on work schedule and actual progress of the project.

Below is the projected obligation schedule:

Projected Obligation Schedule				
Projected Obligation Dates	Description of Work	HMGP Federal Funds	Non-Federal Funds	Total Funds
01/01/2014	Property Management, Title Search, Appraisals, Legal, and Administrative work (50 total properties)	\$93,750	\$31,250	\$125,000
04/01/2014	Acquisition, Demolition, Closing, and Utilities (10 of 50 properties)	\$1,034,625	\$344,875	\$1,379,500
07/01/2014	Acquisition, Demolition, Closing, and Utilities (10 of 50 properties)	\$517,387.50	\$172,462.50	\$689,850
10/01/2014	Acquisition, Demolition, Closing, and Utilities (15 of 50 properties)	\$1,551,937.50	\$517,312.50	\$2,069,250
01/01/2015	Acquisition, Demolition, Closing, and Utilities (15 of 50 properties)	\$1,551,937.50	\$517,312.50	\$2,069,250
Project Totals		\$4,749,638	\$1,583,212	\$6,332,850

In the NEMIS - Cost Estimate screen, enter in all the line items as stated in the project obligation schedule.

HMGP APPLICATION: DISASTER #: 4000 FEMA PROJ #: 32- APPLICATION ID: 44 AMENDMENT #: 0

Authorization

Applicant Information | Problem & Risk Data | Project Info | Work Schedule | **Cost Estimate** | Match Sources | Cost Effectiveness | Maintenance Assurance | Public Notice | Attachments | Eligibility Review | Property Site Inventory | List/Log

Do not include Administrative Cost. These are calculated when funds are obligated for approved projects.

Item Name	Unit Qty	Unit of Measure	Unit Cost	Cost Estimate
Property Mgt, Title Searches, Appraisals, Legal, Admin	1	LS	125000	\$125,000
Acquisition, Demo, Closing, Utilities (10 of 50 sites)	1	LS	1379500	\$1,379,500
Acquisition, Demo, Closing, Utilities (10 of 50 sites)	1	LS	689850	\$689,850
Acquisition, Demo, Closing, Utilities (15 of 50 sites)	1	LS	2069250	\$2,069,250
Acquisition, Demon, Closing, Utilities (15 of 50 sites)	1	LS	2069250	\$2,069,250

Total Project Cost Estimate: \$6,332,850

Is this project part of the Initiative? Yes No

New Delete Save Verify Amend Close

After the application has been successfully submitted, the information will auto generate in the Eligibility Determination - Cost Review screen. Click the applicable, eligible box(s) that is being incrementally obligated. See below.

Federal Eligibility DISASTER #: 4000 FEMA PROJ #: 32-? APPLICATION ID: 44 AMENDMENT #: 0

Cost Issues Comments

Overall Review | Laws/EOs | NEPA Process | **Cost Review** | Cost Effectiveness | Attachments | Authorizations | General Comments

Item Name	Unit Qty	Unit Meas	Unit Cost	Total Amt	Elig	Approved Cost	Comments
Property Mgt, Title Searches, Appraisals, L	1	LS	\$125,000.00	\$125,000	<input type="checkbox"/>		
Acquisition, Demo, Closing, Utilities (10 of :	1	LS	\$1,379,500.00	\$1,379,500	<input type="checkbox"/>		
Acquisition, Demo, Closing, Utilities (10 of :	1	LS	\$689,850.00	\$689,850	<input type="checkbox"/>		
Acquisition, Demo, Closing, Utilities (15 of :	1	LS	\$2,069,250.00	\$2,069,250	<input type="checkbox"/>		
Acquisition, Demon, Closing, Utilities (15 of :	1	LS	\$2,069,250.00	\$2,069,250	<input type="checkbox"/>		

Proposed Fed Share %: 75.00000000

Total Project Cost Estimate: \$6,332,850

Proposed Project Federal: \$4,749,638

Proposed Project Non-Fed: \$1,583,212

Total Approved Project Cost: \$0

Total Ineligible Project Amt: \$6,332,850

Approved Fed Share: \$0

Approved Non-Fed Share: \$0

Reference Cost Codes: IS HS Display Cost Codes

Cost Approval (Y/N)

1. IF "TOTAL AMT"(S) HAS BEEN CHANGED IN THIS AMENDMENT, CLICK ON EACH "ELIG" CHECK BOX TO INDICATE THAT "APPROVED COST"(S) NEEDS TO BE CHANGED, i.e. YOU NEED TO DELETE THE "APPROVED COST"(S).
 2. CLICK THE BOX (ES) AGAIN TO APPROVE THE AMOUNT(S) SHOWN IN "TOTAL AMT"(S).
 3. REVISE THE AMOUNT(S) SHOWN IN "APPROVED COST"(S), IF NECESSARY.

Application Dev Complete Work Step Receipt and Delegate HMO Close

Additional obligations are processed through NEMIS amendments pursuant to the normal course of project implementation and subsequent funding.

Option B (by property):

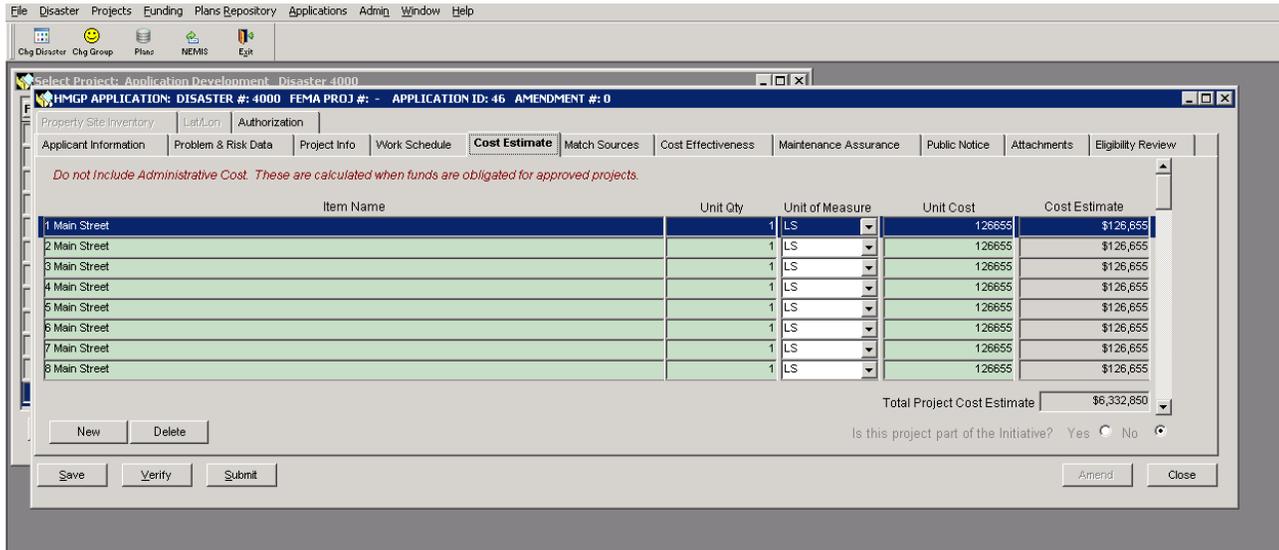
The project has been divided into five increments based on the subgrantee's work schedule and projected obligation dates. The first projected increment includes the first 10 line items of the budget and contains all activities to be performed at the 10 properties located on Main Street. The activities include property management, title searches, appraisals, legal, administrative actions, closing, acquisition, demolition and utilities. The next 10 line items of the budget include the same activities but to be performed at the 10 properties located on North Drive. The remaining three incremental obligations, to fulfill the 50 property acquisition, are similar to the first two. The total acquisition cost must add up to the reflected amount for each structure in the project site inventory or other individual property record.

Below is the projected obligation schedule:

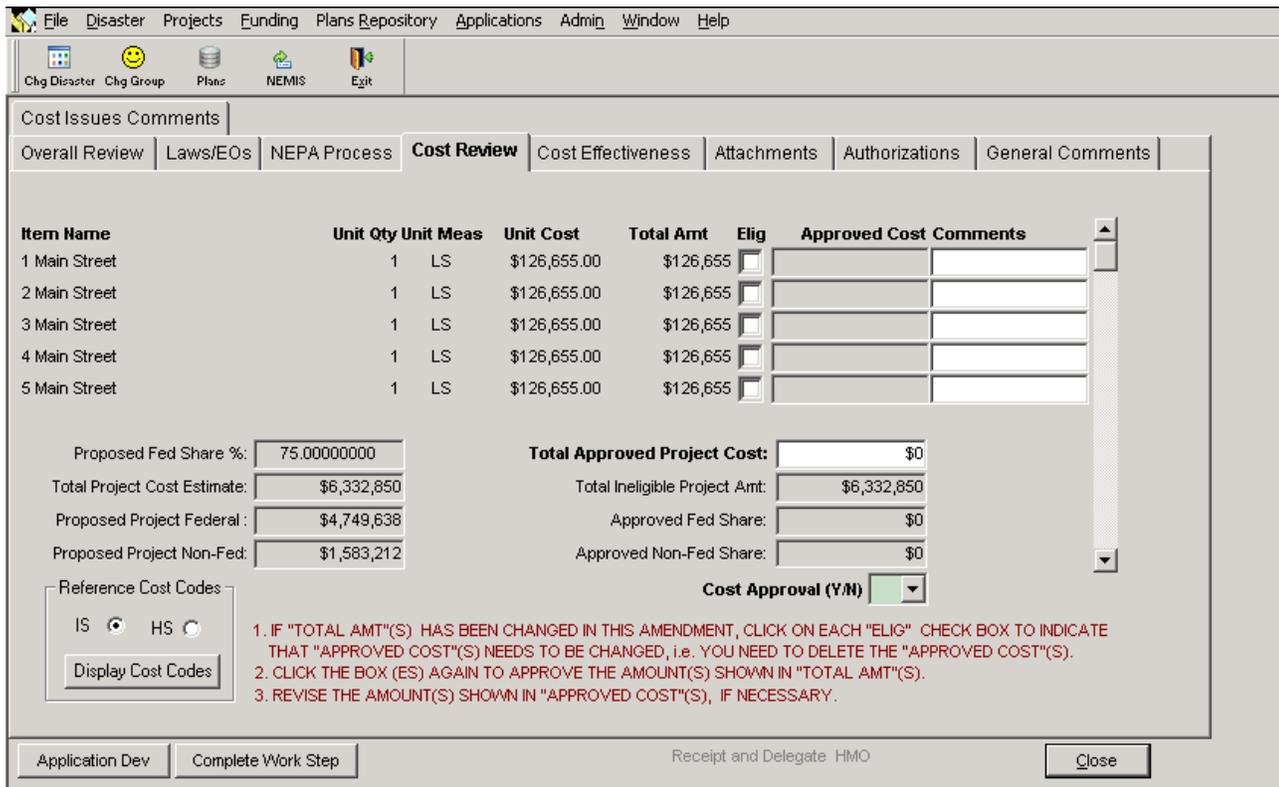
Projected Obligation Schedule				
Projected Obligation Dates	Description of Work	HMGP Federal Funds	Non-Federal Funds	Total Funds
01/01/2014	1 Main Street 2 Main Street 3 Main Street 4 Main Street 5 Main Street 6 Main Street 7 Main Street 8 Main Street 9 Main Street 10 Main Street	\$949,912.50	\$316,637.50	\$1,266,550
04/01/2014	11 North Drive 12 North Drive 13 North Drive 14 North Drive 15 North Drive 16 North Drive 17 North Drive 18 North Drive 19 North Drive 20 North Drive	\$949,837.50	\$316,612.50	\$1,266,450
07/01/2014	21 South Avenue 22 South Avenue 23 South Avenue 24 South Avenue 25 South Avenue 26 South Avenue 27 South Avenue 28 South Avenue 29 South Avenue 30 South Avenue	\$950,062.50	\$316,687	\$1,266,750
10/01/2014	31 East Lane 32 East Lane 33 East Lane 34 East Lane 35 East Lane 36 East Lane 37 East Lane 38 East Lane 39 East Lane 40 East Lane	\$1,017,412.50	\$339,137.50	\$1,356,550
01/01/2015	41 West Court 42 West Court 43 West Court 44 West Court 45 West Court 46 West Court 47 West Court 48 West Court 49 West Court 50 West Court	\$882,412.50	\$294,137.50	\$1,176,550
Project Totals		\$4,749,638	\$1,583,215	\$6,332,850

"FEMA's mission is to support our citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards."

In the NEMIS - Cost Estimate screen, enter in all the line items as stated in the project obligation schedule.



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