



FEMA

AFG

Assistance to  
Firefighters  
Grant Program



AFG APPLICATIONS DUE SEPTEMBER 23, 2011 BY 5:00 P.M. EST

**THIS is the FINAL DAY** of the 2011 Assistance to Firefighters Grant (AFG) application period. Applications are due by 5:00 P.M. EST **TODAY**, September 23, 2011. Make sure you review your application thoroughly. Get another person to review it for accuracy. **SUBMIT IT BY 5:00 P.M. EST.**

#### APPLICATION CHECKLIST

Follow these helpful steps as you finalize your application.

- **A DUNS Number is required for your application**  
Obtain a DUNS number by calling 1-866-705-5711
- **Central Contractor Registration (CCR) System Registration (optional)**  
Successful grantees will be required to register in the CCR. We recommend that you do it now in case you receive an award  
Visit <https://www.bpn.gov/ccr/default.aspx> to register
- **Needs Assessment**  
Conducting a needs assessment will help you determine and justify your requested items/activities and costs
- **Research and Collect Information**  
Determine the quantity and costs of the items/activities you are requesting assistance for
- **Application Completion**  
Enter the information required in the [online application](#)  
Make sure the information you entered is correct and that your narratives are detailed
- **Application Review**  
Print your application section by section and have someone else review it for errors and inconsistencies. You will not be able to make any changes to your application after you submit it, so use this review to make your application is the best it can be.
- **Application Submission**  
Once you are satisfied that your application is complete and accurate, submit it electronically. Print your submission confirmation and record your application number for future reference.

#### NEED HELP SUBMITTING YOUR APPLICATION?

Call or email the Help Desk: 1-866-274-0960 or [firegrants@dhs.gov](mailto:firegrants@dhs.gov)

Thank you.