

**Public Assistance Alternative Procedures Pilot Program for Permanent Work
Acknowledgement**

In accordance with the Sandy Recovery Improvement Act of 2013, the Federal Emergency Management Agency (FEMA) is implementing alternative procedures for the Public Assistance (PA) Program through a pilot program. As a representative of the Subgrantee, our agency understands the following:

1. We plan to participate in the following elements:
 - Subgrants based on fixed estimates, and as the Subgrantee, accept responsibility for costs above the estimate
 - Consolidation of multiple fixed subgrants into a single subgrant
 - FEMA validation of Subgrantee-provided estimates
 - Elimination of reduced eligible funding for alternate projects
 - Use of excess funds
 - Review of estimates by an expert panel for projects with a Federal share of \$5 million or greater
2. The pilot is voluntary, and a Subgrantee may participate in alternative procedures for one or more large project subgrants.
3. If the Subgrantee accepts a fixed subgrant estimate, the Subgrantee understands they are responsible for all costs greater than the fixed amount.
4. The Subgrantee agrees to notify the Grantee regarding the specific use of excess funds.
5. All contracts must comply with local, State, and Federal requirements for procurement, including provisions of 44 CFR Part 13.
6. The Office of Inspector General may audit any Subgrantee and/or subgrant.
7. EHP review must be completed for all subgrants, including cases where new scopes of work would require EHP compliance, before the subgrant scope of work is implemented. Failure to comply with this requirement may lead to loss of federal funding.
8. The Subgrantee may submit appeals in accordance with 44 CFR§206.206. However, FEMA will not consider appeals solely for additional costs on fixed subgrants.

Signature of Subgrantee's Authorized Representative

Date

Printed Name and Title

Subgrantee Name

PA ID Number

We elect to **not** participate in the Alternative Procedures for Permanent Work.