

# Fiscal Year 2023 Shelter and Services Program Fact Sheet

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Fiscal Year (FY) 2023, the U.S. Department of Homeland Security (DHS) will provide \$363.8 million of available funds to enable non-federal entities to off-set allowable costs incurred for services associated with noncitizen migrant arrivals in their communities.

## Overview

The Shelter and Services Program (SSP) is replacing the [Emergency Food and Shelter Program-Humanitarian \(ESFP-H\) program](#). SSP bolsters the capacity of states, localities, tribes and nonprofit organizations to receive noncitizens after they have been processed by DHS. It also ensures appropriate coordination with and support for state, local and community leaders to help mitigate increased impacts to their communities.

## Funding

SSP makes federal funds available to eligible recipients and subrecipients for costs associated with providing shelter and other eligible services to noncitizen migrants within 45 days of their release from DHS custody. In FY 2023, the total amount of funds that will be awarded under the SSP is \$363.8 million.

During the first tranche of funding, \$291,040,000 was available. \$77,303,836 will be made available for the second tranche of funding, allowing for flexibilities in additional eligible candidates and allocations with the same overarching purpose and allowable activities. The remaining funds and the unawarded Tranche 1 funds are being allocated to identified eligible applications. Additionally, \$10 million of the Tranche 2 funds are being held in reserve to be allocated to eligible applicants by the end of September 2023.



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# Eligibility

## Eligible Applicants

The applicants identified in the allocation table titled Second Tranche in *Section B.1 Available Funding* of the SSP Notice of Funding Opportunity (NOFO) are the only entities eligible to submit SSP applications to DHS/FEMA for this amended funding notice including those applications submitted on behalf of eligible subapplicants.

## Applicant Eligibility Criteria

Each eligible applicant may submit one grant application to FEMA. Eligible applicants included in both tranches of funding will need to amend their application from the first tranche to incorporate funding from the second tranche. An eligible applicant must demonstrate their capacity, either internally or through a partnership, to carry out each SSP allowable activity for which they propose funding in their application. Funding will not be provided to an applicant that charges any noncitizen migrant for services.

## Subapplicant Eligibility Criteria

Under the FY 2023 SSP, eligible subapplicants may apply to and receive subawards from a non-federal entity that is applying for and receiving an SSP award directly from FEMA. Subapplicants must meet the following criteria to be eligible:

1. Are one of the following entities:
2. Local governments as defined by 2 C.F.R. § 200.1;
3. Indian Tribes as defined by 2 C.F.R. § 200.1;
4. Nonprofit organizations as defined by 2 C.F.R. § 200; or
5. The 50 states of the United States, the District of Columbia, the Commonwealth of Puerto Rico, and any agency or instrumentality thereof exclusive of local governments (the term “state” or “state government” where used in this funding notice refers to these entities).
6. Must have the capacity to perform each SSP allowable activity proposed by the applicant to be performed by the subapplicant.



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Subapplicants must work directly with non-federal entities applying for SSP funding to be included in an application. An eligible subapplicant may not receive more than one subaward from a non-federal entity that received an SSP award directly from FEMA.

## Funding Guidelines

SSP allocations were based on data received from Customs and Border Patrol ESFP-H requests made in FY 2023. Funding will be prioritized for primary services and then for secondary services. All services are allowed only for noncitizen migrants within 45 days of their release from DHS. Allowable costs and services must meet the following criteria:

- Primary services in the allowable activities include: shelter, food, transportation, acute medical care, and labor for primary services.
- Secondary services in the allowable activities include: renovations or modifications to existing facilities, clothing, outreach information, translation services, and labor for secondary services.
- Management and administration is an additional allowable cost.

For more information about what is specifically included in these allowable costs, see Appendix A in the Amended SSP FY 2023 funding notice.

If an applicant has received advanced funding under the ESFP-H for eligible costs for the period of March 1 to Dec. 31, 2023, the applicant must not include those costs in their grant application for SSP. If an applicant received funding under the first tranche of SSP funding, the applicant must not include those costs in their grant amendment for the second tranche.

## Application Process

Applying for an award is a multi-step process. Applicants are encouraged to register early, as the [Unique Entity ID registration process](#) can take **four or more weeks** to complete. Registration should be done in sufficient time to ensure it does not impact your ability to meet the required submission deadline.



The application start date will be Aug. 11, 2023. The application submission deadline is no later than 5 p.m. ET on Sept. 1, 2023. All applications and amendments must be received by the established deadline. No late applications or amendments will be accepted. Applications and amendments must be submitted in FEMA's Grant Outcomes System, FEMA GO. For more information on application deadlines, see Section D of the FY 2023 SSP funding notice.

## Application Review

FEMA will review applications and amendments to ensure eligibility and compliance with all application requirements provided in the FY23 SSP funding notice as well as apply the following programmatic criteria:

- Activities proposed are only those identified as allowable in the funding notice.
- The applicant demonstrates their capacity, either organically or through a partnership, to provide each SSP allowable activity proposed for funding.
- Proposed deliverables are consistent with the objectives and priorities of the SSP.
- Project timelines are realistic, attainable, and conform to the performance period of the SSP.
- Proposed costs are allowable, reasonable, and cost-effective in relation to proposed activities.
- The applicant possesses the organic capacity to manage a federal award consistent with Federal statutes, regulations, and the terms and conditions of the federal award.

## Resources

There are a variety of resources available to address programmatic, technical, and financial questions which can assist with SSP applications:

- The FY 2023 SSP NOFO Amendment is available online at [www.fema.gov/grants](http://www.fema.gov/grants) as well as [www.grants.gov](http://www.grants.gov).
- For SSP-specific questions, please email [fema-ssp@fema.dhs.gov](mailto:fema-ssp@fema.dhs.gov).
- For support regarding financial grants management and budgetary technical assistance, applicants may contact the FEMA Award Administration Help Desk via e-mail at [ASK-GMD@fema.dhs.gov](mailto:ASK-GMD@fema.dhs.gov).



- For technical assistance with the FEMA GO application, please contact the FEMA GO Help Desk: [FEMAGO@fema.dhs.gov](mailto:FEMAGO@fema.dhs.gov) or (877) 585-3242. FEMA GO Help Desk hours of operation are from 9 a.m.– 6 p.m. ET, Monday through Friday.



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