Assistance to Firefighters Grant Program

Success Story Submission Template

Your success is important to the Assistance to Firefighters Grant Program! We would like to know what you've accomplished in your department and/or community with your grant funding so we can share your experiences with others. While considering your success story, keep in mind we are interested in both "improvement" stories and "success" stories. Improvement stories provide details about how the grant has improved your department's situation or daily operations and success stories highlight how the grant has improved the safety of your firefighters and community by enhancing how effectively you protect them from fire and related hazards. The criteria for AFG, SAFER, and Fire Prevention stories are slightly different, so please read the instructions and example carefully before submitting your success story.

How to Submit Your Success Story

Step 1 – Save This File on Your Computer

Save a copy of this success story template to your computer.

Step 2 – Complete the Template

Submit the success story only in the format of the template below. Ensure the information you provide meets the criteria for a type of success story you are submitting as indicated in the template. If you make changes to the template without saving it, the information will be lost.

Submitting photographs that help illustrate your story are encouraged and recommended. Action shots showing people who benefited from the success and photographs of the equipment and emergency response effort are highly effective. High resolution photos are desirable. If possible, please submit your photos as an attachment in .jpeg, .gif, .tif or .bmp format. Please provide descriptions for your photographs if possible so reviewers can understand what is occurring in the photograph.

Please note any information submitted may be posted on the Assistance to Firefighters Grant Program Web site or used in other public relations or outreach activities.

Step 3 – Send Your Story to Us

After you have completed this success story template, submit it as an attachment in an e-mail addressed to your FEMA regional contact. The name and e-mail address for your FEMA regional contact can be found below:

Region I: Serving CT, MA, ME, NH, RI, VT	– David Parr, david.parr@dhs.gov
Region II: Serving NJ, NY, PR, VI	– Tony Faison, tony.faison@dhs.gov
Region III: Serving DC, DE, MD, PA, VA, WV	– Dustin Brosius, dustin.brosius@dhs.gov
Region IV: Serving AL, FL, GA, KY, MS, NC, SC, TN	– Vicki Murphy, vicki.murphy@dhs.gov
Region V: Serving IL, IN, MI, MN, OH, WI	– Vikki Hanson, victoria.hanson@dhs.gov
Region VI: Serving AR, LA, NM, OK, TX	– James Thomason, james.thomason@dhs.gov
Region VII: Serving IA, KS, MO, NE	– Rex Jennings, rex.jennings@dhs.gov
Region VIII: Serving CO, MT, ND, SD, UT, WY	– Ted Young, ted.young@dhs.gov
Region IX: Serving AZ, CA, Guam, HI, NV, CNMI, American Samoa	– Douglas Woods, douglas.woods@dhs.gov
Region X: Serving AK, ID, OR, WA	– Brian Ipsen, brian.ipsen@dhs.gov

Staffing for Adequate Fire and Emergency Response (SAFER) Grants

Success Story Template

Grant Number	
Department Name	
City, State	
Award Category/Activity	
Community Description	
Contact Person	
Contact E-mail Address	
Contact Phone Number(s)	
Department Web Site	
Mailing Address	

If awarded in the Hiring Activity, please complete Section A.

If awarded in the Recruitment and Retention Activity, please complete Section B.

If awarded in both the Hiring and Recruitment/Retention Activities, please complete Sections A and B.

SECTION A: Hiring Activity

How many firefighter positions were you awarded?

Project Description: Discuss how the SAFER-funded firefighters are being used in your department to improve NFPA compliance, and how your NFPA standard compliance has improved.

Please describe an incident or event that demonstrates how your department and/or community benefited from the SAFER grant award. Use specific examples of how the additional SAFER-funded firefighters contributed to enhanced scene safety and protection of life and property. If possible, please submit any press clippings, photos, or news video that you may have to illustrate the success.

SECTION B: Recruitment and Retention Activity

Is this a regional or individual department award?

List and briefly describe the Recruitment/Retention activities awarded.

Project Description: Discuss which activities have had a significant impact on your department's recruitment and/or retention of volunteer firefighters, and describe the impact.

Please describe an incident or event that demonstrates how your department and/or community benefited from the SAFER grant award.

PHOTOS

Please submit high resolution digital photos, high quality scannable photos, press clippings, or news video that you may have to illustrate the success, including captions that identify individuals in the photos and explain what is being shown. You can send your photos and this template to your FEMA regional contact via e-mail.