

TASK 4: ESTABLISH EXERCISE GROUND RULES

Description

A set of basic ground rules for the conduct of the exercise is established by the RAC Chair, NRC Regional Office, participating OROs, and the licensee. These rules pertain to the operation and control of the exercise, safety of all exercise participants, roles (player, controller, evaluator, etc.), actual emergencies, compliance with legal requirements, exercise close-out procedures, and meeting schedules.

Milestone

The exercise ground rules are generally established 60 days before the exercise.

References

GM PR-1.

Products

Detailed exercise ground rules.

Guidance

The exercise ground rules should contain basic rules and guidelines for the following considerations.

1. Operation and control of the exercise
 - a. Identity, authority, and role of the senior exercise controller
 - (1) Initiation of exercise
 - (2) Resolution of conflicts
 - (3) Close-out of exercise
 - b. Role of exercise controllers at the various exercise locations
 - (1) Injection of exercise messages, events, and data
 - (2) Resolution of exercise-related conflicts

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- (3) Suspension/termination of scenario events
 - c. Role of exercise evaluators
 - (1) Interview players
 - (2) Requests for copies of information, logs, sign-in sheets, and status boards
 - (3) Provision of feedback to exercise participants during post-exercise evaluator/participant interviews
2. Federal, State, and local laws, regulations, ordinances, statutes, and legal requirements applicable to exercise
 - a. Authority of police and sheriff's department officials
 - b. Traffic laws
 - c. Laws, regulations, statutes, etc., that may apply or be of importance to the exercise participants
 - d. Rules for personnel and property safety
3. Priority of actual emergencies over exercise play
4. Role of volunteer agencies and players
5. Close-out procedures
 - a. Release of emergency workers
 - b. Completion of emergency actions as necessary
 - c. Decision-making process
6. Expected player and agency attendance at and participation in exercise-related meetings