

**APPENDIX B.
OPERATIONS ORDER REPORT**

**U.S. DEPARTMENT OF HOMELAND SECURITY BUREAU OF CUSTOMS AND
BORDER PROTECTION**

Op Order Name: Operation “_____”
Op Order Number: Completed by BP
Op Dates: From: To:
Report Date:

Executive Summary

I. SITUATION

A. General Situation:

B. Terrain/Weather:

C. Criminal Element:

D. Friendly Forces:

II. MISSION

III. EXECUTION

A. Management/Supervisor Intent:

B. General Concept:

C. Specific Responsibilities:

2

3

D. Coordinating Instructions:

IV. ADMINISTRATION/LOGISTICS

A. Cost Estimates/Funding Issues:

EXAMPLE \$60.00 per day for lodging x 2 days = \$120.00

Cost Estimates:

General Cost:	\$120.00
OT Cost:	0
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Total Cost:	\$120.00

B. Travel:

C. Lodging:

D. Reception of Detailed Personnel:

E. Uniform and Equipment:

F. Special Equipment:

G. Alien Processing:

H. Medical:

I. Detention/Transportation:

J. Vehicles:

V. COMMAND/CONTROL/COMMUNICATION

A. Chain of Command:

B. Unit Command:

C. Communication Details:

D. Map Coordinates:

Notes:

**Degrees : Minutes : Seconds
Decimal**

Longitude Latitude

Location Zone:

ANNEX

A. Administration Annex:

B. Execution Annex:

C. Command Annex:

Media Action Plan:

Legal Review:

Risks:

Photos:

Note: The Draft Operations Order must be submitted with the grant application as a file attachment within grants.gov. Applicants must use the following file naming convention when submitting required documents as part of the FY 2008 OPSG Grant. "FY 2008 OPSG Draft Operation