

FY 2011 EMERGENCY OPERATIONS CENTER (EOC) GRANT PROGRAM

Investment Justification Scoring Worksheet

FISCAL YEAR (FY) 2011 EMERGENCY OPERATIONS CENTER (EOC) GRANT PROGRAM INVESTMENT JUSTIFICATION SCORING WORKSHEET	
State/Territory	<input style="width: 90%;" type="text"/>
Name of EOC	<input style="width: 90%;" type="text"/>
Investment Name	<input style="width: 90%;" type="text"/>
Construction or Renovation Investment	<input style="width: 90%;" type="text"/>
Scoring Legend	
Did Not	The applicant provided no response
Poorly	The applicant's response is incomplete and does not address all of the required information
Partially	The applicant's response is complete but minimally addresses all of the required information
Satisfactorily	The applicant's response is complete and moderately addresses all of the required information
Fully	The applicant's response is complete and fully addresses all of the required information
I. Applicant Information (Unscored)	
1. Did the applicant provide all of the required information?	
No	The applicant did not provide all of the required information
Yes	The applicant did provide all of the required information
<input style="width: 30px; height: 20px;" type="checkbox"/>	<input style="width: 90%; height: 20px;" type="text"/>
II. Overall (Total of 4 possible points)	
2. How well did the applicant describe, at a high level, what will be implemented and accomplished in this	
0	= The applicant did not describe what will be implemented and accomplished in this Investment
1	= The applicant poorly described what will be implemented and accomplished in this Investment
2	= The applicant partially described what will be implemented and accomplished in this Investment
3	= The applicant satisfactorily described what will be implemented and accomplished in this Investment
4	= The applicant fully described what will be implemented and accomplished in this Investment
Score	<input style="width: 30px; height: 20px;" type="text"/> <input style="width: 90%; height: 20px;" type="text"/>
III. Needs Assessment (Total of 4 possible points)	
3. How well did the applicant address identified deficiencies and needs within their facility assessment?	
0	= The applicant did not certify that a facility assessment had been conducted
1	= The applicant poorly addressed identified deficiencies and needs within their facility assessment
2	= The applicant partially addressed identified deficiencies and needs within their facility assessment
3	= The applicant satisfactorily addressed identified deficiencies and needs within their facility assessment
4	= The applicant fully addressed identified deficiencies and needs within their facility assessment
Score	<input style="width: 30px; height: 20px;" type="text"/> <input style="width: 90%; height: 20px;" type="text"/>

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IV. Investment Impact (Total of 6 possible points)

4. Did the applicant describe how the Investment will enhance emergency management capabilities?

- 0 = The applicant **did not** describe how the Investment will enhance emergency management capabilities
- 1 = The applicant **poorly** described how the Investment will enhance emergency management capabilities
- 2 = The applicant **partially** described how the Investment will enhance emergency management capabilities
- 3 = The applicant **satisfactorily** described how the Investment will enhance emergency management capabilities
- 4 = The applicant **fully** described how the Investment will enhance emergency management capabilities

Score

5. Did the applicant address impact of the Investment on population/risk?

- 0 = **No**, the applicant **did not** address impact of the Investment on population/risk
- 1 = **Yes**, the applicant **addressed** impact of the Investment on population/risk

Score

6. Did the applicant describe how the proposed Investment will be accomplished in a cost effective manner?

- 0 = **No**, the applicant **did not** describe how the proposed Investment will be accomplished in a cost effective manner
- 1 = **Yes**, the applicant **described** how the proposed Investment will be accomplished in a cost effective manner

Score

V. Pre-Existing Planning (Total of 9 possible points)

7. Did the narrative describe any pre-existing planning efforts that have taken place relative to the deficiencies noted in the facility assessment?

- 0 = **No**, the narrative **did not** describe any pre-existing planning efforts
- 1 = **Yes**, the narrative **described** pre-existing planning efforts

Score

8. For FY 2011, a facility assessment must comprehensively address three priority areas:

- Architectural plans developed
- Permits are in place
- Proposed Investment explanation, including design criteria to address the identified hazards and threats

Do the deficiencies mentioned in the facility assessment address all three aforementioned priority areas?

- 0 = The applicant addressed **none of the three** facility assessment priority areas
- 1 = The applicant addressed **one of the three** facility assessment priority areas
- 2 = The applicant addressed **two of the three** facility assessment priority areas
- 3 = The applicant addressed **all three** of the facility assessment priority areas

Score

9. Does the applicant describe how the Facility Assessment and Hazard –Resistance Guidance was utilized as part of the pre-existing planning?

- 0 = **No**, the applicant **does not** describe how the Facility Assessment and Hazard –Resistance Guidance was utilized as part of the pre-existing planning
- 1 = **Yes**, the applicant **does** describe how the Facility Assessment and Hazard –Resistance Guidance was utilized as part of the pre-existing planning

Score

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10. How well did the applicant describe any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment?

- 0 = The applicant **did not** describe any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment
- 1 = The applicant **poorly** described any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment
- 2 = The applicant **partially** described any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment
- 3 = The applicant **satisfactorily** described any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment
- 4 = The applicant **fully** described any current activities that have taken place relative to rectifying the deficiencies or needs identified in the assessment

Score

VI. Funding Plan (Total of 4 possible points)

11. Did the applicant provide a funding plan?

- 0 = No (please proceed to question 13)
- 1 = Yes (please proceed to question 12)

Score

12. Did the applicant make funding requests that are reasonable and justified by direct linkages to activities outlined in the Investment?

- 0 = The applicant **did not provide** funding requests that are reasonable and justified by direct linkages to activities outlined in the Investment
- 1 = The applicant **did provide funding requests**, but there were **no direct linkages** to activities outlined in the Investment
- 2 = The applicant **provided funding requests that were** reasonable and **justified by direct linkages** to activities outlined in the Investment

Score

13. Did the applicant complete and attach the SF 424C form?

- 0 = **No**, the applicant **did not** complete and attach the SF 424C form
- 1 = **Yes**, the applicant **completed and attached** the SF 424C form

Score

VII. Funding Sources (Total of 4 possible points)

14. Was a supplemental funding description provided (Unscored)?

- No** No, a supplemental funding description was not provided (please proceed to question 16)
- Yes** Yes, a supplemental funding description was provided (please proceed to question 15)

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15. How well did the applicant describe any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment?

- 0 = The applicant **did not** describe any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 1 = The applicant **poorly** described any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 2 = The applicant **partially** described any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 3 = The applicant **satisfactorily** described any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 4 = The applicant **fully** described any additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment

Score

16. Was a rationale provided as to why the requested FY 2011 EOC Grant Program funding is sufficient for the implementation and sustainment of the Investment?

- 0 = The applicant **did not** provide a rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 1 = The applicant provided a **poor** rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 2 = The applicant provided a **fair** rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 3 = The applicant provided a **satisfactory** rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment
- 4 = The applicant provided an **excellent** rationale relative to additional funding sources that will be utilized for implementation and/or continued sustainment of the Investment

Score

VIII. Investment Challenges (Total of 4 possible points)

17. Were potential Investment challenges identified with an indication of a probability of occurrence?

- 0 = **No**, Investment challenges **were not** identified with an indication of probability of occurrence
- 1 = **Yes**, Investment challenges **were** identified with an indication of a probability of occurrence

Score

18. In addressing Investment challenges, applicants should fulfill the following three objectives:

- **List and describe the necessary steps and stages that will be required for successful implementation of the Investment**
- **Identify areas of possible concern or potential pitfalls in terms of Investment implementation**
- **Explain why those areas present the greatest challenge to a successful Investment implementation**

Did the applicant's response fulfill all three objectives?

- 0 = The applicant's response **did not fulfill any of the three** aforementioned areas of emphasis
- 1 = The applicant's response fulfilled **one of the three** aforementioned areas of emphasis
- 2 = The applicant's response fulfilled **two of the three** aforementioned areas of emphasis
- 3 = The applicant's response fulfilled **all three** aforementioned areas of emphasis

Score

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IX. Project Management (Total of 2 possible points)

19. The applicant should describe, at a high-level, the roles and responsibilities of the management team, governance structures, and subject matter expertise required to both manage AND implement the Investment.

Did the response fulfill both of these objectives (management AND implementation)?

- 0 = The response **did not** describe management team roles and responsibilities, governance structure, and necessary subject matter expertise required to fulfill both objectives
- 1 = The response described the management team roles and responsibilities governance structure, and subject matter expertise required to **fulfill one of the two objectives (management OR implementation)**
- 2 = The response described the management team roles and responsibilities, governance structure, and subject matter expertise required to **fulfill both objectives (management AND implementation)**

Score

X. Milestones (Total of 3 possible points)

20. A description of major milestones should fulfill three objectives:

- Identify the planned start date associated with the identified milestone
- Identify the planned completion date when all actions related to the milestone will be completed and overall milestone outcome is met
- List any relevant information that will be critical to the successful completion of the milestone. Did the description of the major milestones fulfill all 3 objectives?

Did the description of the major milestones fulfill all three objectives?

- 0 = The description fulfilled **none of the three** aforementioned objectives
- 1 = The description fulfilled **one of the three** aforementioned objectives
- 2 = The description fulfilled **two of the three** aforementioned objectives
- 3 = The description fulfilled **all three** aforementioned objectives

Score

Total Score

Total Investment Justification Score:

Based on a possible score of 40, this Investment Justification scored a