

## Fact Sheet

Revised: March 2007 NIMS Integration Center 202-646-3850

## NIMS ICS-200 Training: Who Must Take It, What It Covers

All Federal, State, territorial, tribal, private sector and nongovernmental personnel at the following levels of responsibility in emergency management operations – first-line supervisor (Sergeant/Lieutenant), mid-level management (Captain/Shift Commander) and command (Battalion Chief/Division Chief/ District Commander/PIO) and general staff (Operations/Planning/Logistics/Finance-Admin).\*

To obtain the ICS-200 course materials or take the course online go to: <a href="http://www.training.fema.gov/EMIWeb/IS/is200.asp">http://www.training.fema.gov/EMIWeb/IS/is200.asp</a>

The course is designed to be taken online or course materials may be downloaded and used in a group or classroom setting. Answer sheets may be obtained by calling the EMI Independent Study Office at (301) 447-1256 or ordered online at: <a href="http://www.training.fema.gov/EMIWeb/IS/ansreq.asp">http://www.training.fema.gov/EMIWeb/IS/ansreq.asp</a>

Approved ICS-200 level training may be developed and conducted by Federal, State, local and tribal agencies as well as private training vendors.

The ICS-200 training course content must cover certain topics and objectives:

- Leadership and Management: Describe chain of command and formal communication relationships, identify common leadership responsibilities, describe span of control and modular development and describe the use of position titles.
- Delegation of Authority and Management by Objectives: Describe scope of authority and the process by which authority is delegated. Management by objectives must be described and explained.
- Functional Areas and Positions: Identify the ICS tools to manage an incident, demonstrate the function of organizational positions within ICS and demonstrate the use of an ICS 201 form.
- Briefings: Give an Operational Briefing and describe components of field, staff and section briefings/meetings.
- Organizational Flexibility: Explain how the modular organization expands and contracts, complete a
  complexity analysis given a specific scenario, define the five types of incidents, and describe the
  importance of preparedness plans and agreements.
- Transfer of Command: List the essential elements of information involved in transfer of command and describe a transfer of command process.

Supersedes Fact Sheet, NIMS ICS-200 TRAINING in FY06: WHO MUST TAKE IT, WHAT IT COVERS, dated Dec 2005

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<sup>\*</sup> All Federal, State and local emergency personnel need to decide who within their organizations should take this training.