Emergency Financial First Aid Kit (EFFAK) Overview
September 2014
Following an emergency, having your personal documents and contact information easily available can make your recovery quicker and less stressful.

The EFFAK is a tool to collect and secure important personal information in a central location.

The EFFAK is a useful tool for:
- all income levels and
- whether you live alone or with many others.

Available online at [www.ready.gov/financialpreparedness](http://www.ready.gov/financialpreparedness) or [www.operationhope.org](http://www.operationhope.org); or by calling FEMA at (800) 480–2520 (ask for document #532)
EFFAK Contents

- Four sections with a checklist and forms to help you collect:
  - Household Identification
  - Financial and Legal Documentation
  - Medical Information
  - Household Contacts

Checklists and forms can be filled out online and saved electronically!
Tips on:

- Safeguarding important information
- What to do in the event of a disaster or emergency
- How to support community resilience
Household Identification

★ Types of information:
- Photo ID
- Birth certificate
- Social security card
- Military service
- Pet ID tags

★ Purpose:
- Prove identity of household members
- Maintain or re-establish contact with family members
- Maintain contact with employers
- Apply for FEMA disaster assistance

Be sure to update your EFFAK when your household information changes!
Financial and Legal Documentation

★ Types of information:
  ▪ Housing payments
  ▪ Insurance policies
  ▪ Sources of income
  ▪ Tax statements

★ Purpose:
  ▪ Identify financial records and obligations
  ▪ Re-establish financial accounts
  ▪ Maintain payments and credit
  ▪ Provide contact information for financial and legal providers
  ▪ Apply for FEMA disaster assistance
Medical Information

★ Types of information:
- Physician information
- Copies of health insurance cards
- Immunization records

★ Purpose:
- Provide doctors with health information if medical care is needed
- Ensure existing care continues uninterrupted
Household Contacts

★ Types of information:
  - Banking institutions
  - Insurance agent
  - Health professionals
  - Service providers

★ Purpose:
  - Provide contact information for actions to start recovery, such as contacting the insurance company, or contacting utilities about outages and restoration
Operation HOPE, Inc.

- Provides financial emergency preparedness and recovery services throughout U.S.
- Provides pre-disaster preparedness planning and financial and economic assistance
- [https://www.operationhope.org/hope-coalition-america](https://www.operationhope.org/hope-coalition-america)

FEMA Citizen Corps

- Brings community and government leaders together to engage whole communities in disaster preparedness and response planning
- Provides local outreach, training, and volunteer opportunities